

NORTH MARSTON PARISH COUNCIL

Minutes of the Meeting of North Marston Parish Council held in the Village Hall
on Tuesday 15th September 2009 at 8.00pm

Attendees: Cllr Symonds (Chair), Cllr Finnemore, Cllr Gillett, Cllr Gomm, Cllr Martin, Cllr Parks, Cllr Williams, District Cllr Polhill, Sue Mordue (Clerk) and 4 members of the public attended.

59. **Receive Apologies:** County Cllr Glover.
60. **Open Forum for Parishioners:** adjournment.
61. **Declaration of interest in items on the agenda:** Cllr Gomm declared his personal interest in item 71.
62. **Minutes:** Cllr Gomm had written and requested an additional item to be added to the minutes of the meeting held on 21st July 2009. The Councillors voted that the additional item was not in fact an agenda item, was discussed under an adjournment, and therefore should not be minuted. The Council therefore declined to add this additional wording to the minutes however added the word 'adjournment' to the very end of the meeting when the item was discussed and subsequently added to the agenda of the August meeting. The minutes of the last meeting held on Tuesday 18th August 2009 were then confirmed as a true record.
63. **To update on matters arising** from the minutes of the last meetings:
 - a. AJ North had supplied a quotation for the resurfacing of the basketball area. This would be discussed at the next meeting as an agenda item.
 - b. VAHT had advised they were addressing the issues at the bungalows and they were hopefully going to 'revamp' the flats.
64. **To consider correspondence** and other communications received since last meeting including:
 - a. On the Road Project: The Council agreed to ask AVDC to be included in this scheme which would provide a mobile skate park and an i-van for a few hours in the holidays or one evening.
 - b. BCC Energy from Waste initiative Edgcott and SAVI information – the decision had been taken by the County Council that it would locate this at a site in Bedford rather than Edgcott therefore the Council resolved to take no further action on this. Cllr Polhill agreed to circulate further information on this for information only.
 - c. LAF – the Council agreed to ask for proper kerbing outside 1 Portway.
 - d. Email from Cllr Gomm to the Clerk re agenda items: Cllr Gomm was asked by other Cllrs to apologise to the Clerk for the offensive tone of the emails to her. Cllr Gomm refused to do this at the meeting but said that he would decide later. The Council was reminded of its duty of care to employees and that bullying would not be tolerated. To head off such issues in the future the Council resolved that Cllrs Parks and Finnemore would review the current processes, protocols and employee documentation including Standing Orders and draft a Complaints Procedure per the advice and suggestions already provided by AVDC's Head of Legal Department. Once reviewed and updated, drafts would be circulated ready for discussion and adoption at the next meeting.
65. **Planning: The Council discussed the following application and their recommendation was:** 09/01396/APP – 4 Hill Farm – change of use of land from agricultural to residential curtilage (retrospective) – the Council resolved it had no objections to this application.
66. **Highways, Footpaths & Footways, Street Lighting:**
 - a. To report and update on issues and repairs: the electricity pole in the garden of the flats on Portway still had not been cleared as reported by VAHT last November. The Clerk was therefore requested to report this to Eon.
 - b. VAHT had put in a security light at the back of the flats on Portway which keeps going off during the night and shines like a spot light into the houses on Schorne Lane. The Clerk was requested to contact VAHT to ask for a baffle to be fitted to redirect the light.
 - c. Update from the Clerk re Street Light accident in Carters Meadow: E-On had been out and made the street light safe however needed to come back and return the pole to upright and erect a new lamp. Details of the person responsible for this accident had been given to the Clerk and she would follow up to gain repayment.

NORTH MARSTON PARISH COUNCIL

67. North Marston and Granborough Community Sports field:

- a. A weekly rota for grass cutting is in place and working well. A roller had been hired and the ground had been improved in time for the first cricket game scheduled for 20th September. Sports England is being chased up re the application for funding.
- b. The Working Party provided 3 quotations for a sand dressing to be applied to the field and the recommendation was to accept the quotation from Agripower. The Council agreed to this recommendation.

68. Finance:

- a. The accounts for the year to date July 2009 were agreed as reviewed.
- b. The Council resolved to issue the following cheques:

Parish Council acc

Lynch Garden Services	866	£65.00
E-On	867	£41.98
Lynch Garden Services	868	£105.00
NBPPC	869	£20.00

Sportsfield acc

Sign Wizzard	071	£28.44
Linnell Bros Ltd	072	£389.39
100 club	073	£30.00
100 club	074	£20.00
100 club	075	£10.00
A Lane & Son	076	£214.91

- c. The Council resolved to ratify issue of cheque to E-On re Sports field for £32.93.

- 69. Date of the next meeting** was agreed as Tuesday 20th October 2009 in the Village Hall commencing at 8.00pm. Bucks Community Action would attend at 7.30pm to talk to the Councillors on Affordable Housing.

Supplementary agenda items:

- 70. Complaints Procedure** - To discuss what procedure has been adopted by the Parish Council, which is stated in the Standing Orders. The procedure previously adopted was that as recommended by NALC. The Council had already agreed to review this under agenda item 64d.
- 71. NAG:** to discuss and agree whether to have an agenda item for NAG for report when a decision is not required: the Council resolved that Cllr Gomm could provide an update in the Open Forum and that only matters requiring a decision by the Council would be added to the agenda in future. Cllr Gomm was invited to provide a written report which would be displayed on the PC noticeboard, and sent to the magazine, with the minutes.
- 72. Correspondence File** - To discuss the improvement of its circulation – an additional column would be added to the covering sheet where Cllrs will advise when they are on holiday, and that they should also notify the Clerk in advance.

The meeting closed at 9.27pm

Signed Date