**NORTH MARSTON PARISH COUNCIL**

**Draft minutes of the North Marston Parish Council held in the Village Hall on Tuesday 11th July 2017 at 8.00 pm**

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**Attendees:** Cllr Mordue (chair), Cllr Symonds, Cllr Hogbin-Mills, Cllr Boyt, Cllr Roffe,

**100 Club Draw**: 1st prize number 35 Trevor Lane, 2nd prize number 80 Guy Woollett, 3rd prize number 74 Steve & Tanya Gates

**77/17 Attendance and apologies;** Cllr Martin, Cllr Du Plessis, Cllr Hewson, Cllr Blake, Clerk Rachel Callander

**78/17 Members Interests:** none

**79/17 Minutes:** Approved minutes from Parish Council Meeting dated 13th June 2017

**80/17 Planning**

**17/01500/alb** Objection:14 High Street; over development and privacy intrusion. There is not enough room for the manouver of cars in and out of the drive onto the high street.

**17/02055/AGN** Support: Provision of Hay Barn, land off Marston Fields

**81/17 Environment;**

 i. **Highway:**

 ✦ Janet Blake was unable to attend the meeting and so no action has taken place.

* 46035291 Intermediate 40mph sign on NM hill flattened by hedge cutting vehicle.
* 46010044 and 46031824 Blocked gulley and drains on NM hill being monitored but floods
* 46033044 Pavement in Granborough Road reported in December being looked at again 7th March.
* 40038437 Collapsed Granborough road by Sportsfield
* 40040641 57 Portway
* 40042338 4 Church Street pothole

Inspected by TfB and will be repaired within 5 working days from the 4th July. This has not been actioned todate.

* Village walkaround report

The walkaround will be put on hold until the above list has been actioned. Clarification of the cost of future walkarounds to be confirmed.

 ✦ Traffic Calming in the village

* + - * Resolved: Extension poles have been installed on Portway
			* Agreed: MVAS sockets awaiting utility drawings £95 per site +VAT. Cllr Mordue confirmed he has access to utility drawings. Clerk to clarify with Tfb the necessity of new drawings.
			* Confirmed: Road markings to all 3 entrances to the village will be completed in the summer.
			* Confirmed that the Parish cannot have an additional 30mph sign down Quainton Road. Tfb states 'It will not be possible to install a new 30mph repeater sign as the road is subject to a system of street lighting. Roads with a system of street lighting do not require 30mph repeater signs, this is why you never see such signs within a 30mph speed limit in towns and villages with street lights. Erecting a repeater sign would affectively render the existing 30mph speed limit unenforceable'
* Cllr Symonds will download the information from the MVAS unit, followed by volunteers being trained to use the Sentinel equipment.
* Speed posters

Cllr Mordue will put the posters up w/c 17th July in 6 locations

ii. **Hedges/Village Upkeep**

* Confirmed: A letter has been written to the Poors Piece and Clocklands Charity detailing the request for the Permissible path to make a circular walk around the village
* Agreed: A note will be out in the Magazine regarding the ‘Donate a Gate’ scheme operated by North Bucks Rripple. Cllr Symonds to action.
* Resolved: Mill House hedge has been cut
* Resolved: The felting on the Portway bus stop has been mended.
* Resolved: Cllr Symonds to request Lynch Garden Services to requote on current schedule with additional grass cutting and quote separately for any larger ad hoc projects. Hedge cutting areas & frequency to be discussed.

**Parish Action Plan/Projects:**

1. Playground: Agreed that ideally there will be two play areas. Previous surveys with residents will be reviewed. Draft proposals will be shared with the community once contractor plans are available, followed by final design and funding opportunities.
2. RoSPA Report Resolved: The gate will be adjusted and the matting under the rocker will be fixed. Quote from Roy ref 580 of £45 was approved. Agreed the other items relating to equipment are historical and not dangerous.
3. Pond: Agreed to take the pond back to the original size as outlined in the covenant owned by 1 Church Street. Cllr Boyt to speak to contractors. Confirmed the new pond requires maintenance. Agreed a quote for the maintenance of the hedges will be obtained from Lynch Gardening.
4. Charity Policy Resolved: Applications for ‘donations’ will be accepted throughout the financial year from ‘not for profit’ community groups where the ‘donation’ benefits the residents of North Marston. A limit of £1,000/year will be set for external donations. This criteria will be confirmed at the next meeting

1. Neighbourhood watch: Agreed to invite people from the village to come forward to support a Neighbourhood watch programme. Kevin O’Donoghue has volunteered and are looking for 8 more. A Parish Council leader will be confirmed in the next meeting. Please contact northmarston@gmail,com if you are interested in joining the team.

**Village Hall:**

1. Village Hall extension: Confirmed Contractor is Adept and will commence the work on the Village Hall on the 24th July.
2. Fire door: The existing door on the Schorne room out to the car park will be turned into a fire door.
3. Confirmed James Radwell, quote £7,730, will install a new combination/on demand boiler, new radiators in Schorne Room, kitchen and toilets last week of August if the roof is completed. Cllr Mordue to confirm costs for roof on extension to the Parish Council committee. Also inclusion of a fire exit in the extension.
4. External woodstain and re varnish VH floor: Agreed Clerk to obtain a second quote or it would be greatly appreciated if any volunteers from the village come forward to help for a few hours during August with guidance from Cllr Mordue. Please contact northmarston@gmail.com
5. VH fence: Agreed to stablilize gate temporarily. Clerk to ask JM Fencing for a quote
6. Approved: Quote of £60 from Roy Randles for a new lock new conversion set for the VH double doors.
7. ASC rental plan: Agreed to allow the ASC to have a rent free term to see if the club can breakeven. The ASC to investigate other funding opportunities such as a microgrant and to contact the Poors Piece Clockland Charity. Also to demonstrate the ways they intend to advertise and to increase the attendance numbers. Finances to be monitored monthly in time for the PC monthly meetings and to be reviewed on the 7th October
8. TV Aerial and TV license request. Resolved: An aerial will be placed in the attic. As the pre school do not require a TV license it was decided that if people renting the hall should persue a license for their needs.
9. VH license resolved: The license has been received

**VALP**:

1. Cabinet meeting (28th June): Cllr Roffe gave an update on availability of New Homes Bonus micro-grants. Parish Council is eligible for a grant up to £1,000

**82/17 Finance;**

* 1. VAT Reclaim: Confirmed this is complete and has been sent off
	2. Mazars response to 2016/17 audit: Confirmed awaiting final sign off
	3. Resolved: HMRC responded to inform us that the PC needed to keep 3 years worth of data. To avoid any penalties they kindly sent us a copy of the yearly pay/tax.
	4. TSB signatory forms: Confirmed Cllr Boyt and 2 existing signatories signed the TSB signatory forms where applicable. Cllr Du Plessis still to sign

**Receipts and Payments of Accounts**

**The following cheques are to be raised for the Parish Council**

001361 Clerk Expenses £35.24, no VAT included

001360 Clerk Salary £\*\*.\*\*, no VAT included

001362 AVALC donation 20.00 no VAT included

001363 E-on street lighting £376.86, £17.95 VAT included

001364 Lynch Garden Services £535.00, no VAT included

**The following cheques are to be raised for the Village Hall**

000510 Emma Lynch £80.00, no VAT included

**The following cheques are to be raised for the Sportsfield**

000521 Trevor Lane £30.00, no VAT included

000522 Guy Woollett £20.00, no VAT included

000523 Steve & Tanya Gates £10,00, no VAT included

000524 Lane’s Contractors £1600.50, £266.75 VAT included

**83/17 Posts and Consultations**

* VALP update
* AVDC workshop to raise awareness of Prevent (WRAP) – 13th September

**84/17 Date and time and venue of the next meeting; The Parish Meeting will be held at the Sportsfield, North Marston on Tuesday 15th August 2017 at 8.00pm**

 **Rachel Callander** - Parish Council Clerk 12th July 2017