**Draft minutes of the North Marston Parish Council held in the Village Hall on Tuesday 12th September 2017 at 8.00 pm**

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**Attendees:** Cllr Mordue (chair), Cllr Symonds, Cllr Martin, Cllr Du Plessis, Cllr Hewson, Clerk Rachel Callander

**100 Club Draw**: 1st prize number 73 Jane and Stuart Dell, 2nd prize number 37 Rob Symonds, 3rd prize number 21 Jon Martin

**93/17 Attendance and apologies;** Cllr Hogbin-Mills, Cllr Boyt, Cllr Blake

**94/17 Members Interests:** Cllr Symonds 96/17, 10 Church Street

**95/17 Minutes:** Minutes from Parish Council Meeting dated 13th July 2017 to be approved in October’s Parish Council meeting

**96/17 Planning**

**17/02488/APP** Stonehill Farm – comments from the council during July - approved

**17/02569/APP** 10 Church Street - comments from the council during August – approved. This application has been withdrawn.

**17/01500/APP** 14 High Street – Opposed. Enforcement planning has been notified on 04/09/2017 due to the curtilage of the listed building and the new fence that has been put up.

**Kevin Hewson provided an update:**

**VALP**: 26th September – VALP scrutiny committee meet, 10th October the cabinet meet, 18th October the cabinets recommendations will be considered. If agreed by council the proposed submission will be published for public comment early November.

**97/17 Environment;**

1. **Highway:**
* The Village walk took place on 22nd August 2017. Transport for Bucks confirmed the following:
* 46035291 Intermediate 40mph sign on NM hill flattened by hedge cutting vehicle to be investigated again. Cllr Symonds to contact Tfb again.
* 46010044 and 46031824 Blocked gulley and drains on NM hill. Kerb weir drain cleared on the north side of the road. The large drainage grips need re-cutting in the verges that drain the south side of the carriageway. Ditch at the back of the verge also needs clearing. Tfb date tbc.
* 46033044 Pavement in Granborough Road reported in December being looked at again 7th March.Tfb confirmed this would be re-raised as a priority. Timing tbc
* 40038437 Collapsed Granborough road by Sportsfield. Tfb will raise these as a priority
* 40040641 57 Portway – Resolved but new patches have come away across the road.
* 40042338 4 Church Street pothole - resolved
* Schorne lane potholes – raised as priority repairs. Time tbc
* School Hill – carriageway subsidence at two locations will be patched/haunched. Timing tbc
* School Hill -‘Unsuitable for HGVs sign’ to be placed at School Hill junction with Church Street. The sign is advisory and there is no traffic regulation order associated with it.
* 40047445 water stop cock outside Dudley Close. Time tbc
* 40047556 Potters farm pot hole. Time tbc

 ✦ Traffic Calming in the village

 All traffic calming (Sentinel/MVAS/posters etc) will be referred to North Marston Community Speed Watch (NMCSW)

* Confirmed Sentinel data has now been collected 3 times with a further 3 times set. 4 volunteers have been trained and 12 interested. The data is sent to TVP who action the data. Monthly analysis will be reported each month in the village magazine and on the website/notice board. Any more volunteers are welcome. A meeting will take place on September 14th to discuss the initiative.
* Confirmed MVAS data shows how fast cars are driving through our village. The data will be downloaded monthly and reported in the village magazine and on the website/notice board.
* MVAS sockets utility drawings for MVAS site 6 have been put on hold pending cost confirmation.
* Resolved Speed poster locations – One of the posters will be relocated to balance those in each direction.
* Agreed the 30mph repeater sign down Quainton Road will be re – addressed with Tfb.
* Resolved that traffic re-routing as a result of BCC work will be allocated a route that has the same fit for purpose. All roadworks can be viewed on [www.Buckscc.gov.uk](http://www.Buckscc.gov.uk) search roadworks. Temporary traffic regulation orders will be posted on the website and the notice board as well as appearing in the local press.
* Resolved: Village Entry Bar Markings are now at the 3 village entrances.

ii. **Hedges/Village Upkeep**

* Permissible path to make a circular walk around the village – Confirmed on 5th September that The Poors Piece and Clockland Charity have not agreed to the permissive path from grid ref 477229 E 223908 N in a SW direction to the gate on Granborough Road grid ref 477041 E, 223732 to create a circular walk. On a few occasions if a circular walk is organised, with prior warning, the road gate will be unlocked.
* Agreed to place a note in the village magazine regarding the ‘Donate a Gate’ scheme operated by North Bucks Rripple.
* Resolved: Possible Permissive path linking NMA11/1 & NMA12/1 – No action is required from NMPC and we will thank the land owners for their input.

**Parish Action Plan/Projects:**

* Playground: Draft proposals were presented for a multi-use arena for children aged up to 15 years old. The play areas for older/younger aged children need to be in the same vicinity. Confirmed that the working team needed feedback from different aged children, to look at the cost of the maintenance of other village play areas. Also the ground needs to be levelled.
* Pond: Cllr Boyt was unable to attend the meeting and so a proposal will be in October
* Agreed that Cllr Boyt should apply for a Microgrant for the pond up to £1,000.
* Charity Policy Resolved: No funding will be given to external requests.
* Neighbourhood watch community Forum: Neighbourhood Inspector confirmed that from the meeting held on 11th July the main priority was the anti-social behaviour within the Winslow Town – Browns Close, Missenden close and Thomas Freemantle school.
* Any parishioner interested in being in the Neighbourhood Team please contact northmarston@gmail.com
* Councillor Vacancy: Parishioners interested please contact northmarston@gmail.com prior to 9th October

**Village Hall:**

* Village Hall extension: Cllr Mordue confirmed that the extension is progressing at the back of the hall and the walls/roof/tiles will be completed end September. Post September the knock through into the VH, stage&rigging and windows will be actioned.
* Village Hall refurbishment: Cllr Mordue confirmed that the roof is complete, heating and windows installed, scaffolding to be taken down w/c 18th September.
* Resolved:The quote from Albany carpets of £1,508.45 was agreed and will be laid w/c 23rd October tbc
* Resolved: VH fence quotes - 2 quotes were received and JM Fencing was signed off £ 915.00 subject to the inclusion of the additional gate. Timing tbc
* Agreed Oil Tank fence quote of £270 from JM Fencing to be confirmed.
* Confirmed a meeting to discuss the Pre School and ASC rental plan took place on the 14th September.
* Resolved: VH license time amendment does not need to be actioned. The hours of the license for all hirers are 12.00pm – 00.00
* Agreed Cllr Mordue will speak with Aylesbury Vale Broadband regarding wifi in the Village Hall.

**98/17 Finance;**

* 1. Resolved: £2,141.35 VAT Reclaim received: £731.26 PC, £772.68 VH, £637.41 SF
	2. Resolved: 2016/17 audit was signed off by Mazars.
	3. Confirmed Cllr Du Plessis signed the TSB signatory forms and Cllr Boyt to do so.
	4. Confirmed the Lynch Gardening Services renewed quote is pending
	5. Resolved: E-on payment is now paid by direct debit to reduce costs. Clerk to look at other suppliers for comparison
	6. Resolved: Sportsfield Bola machine – An annual premium of £12.57 incl IPT has been added to ‘Sports Equipment’ on the Parish Council Insurance. The equipment is insured for £2,500. No pro-rata premium payable until 1st June 2018
	7. Resolved: Sentinel Insurance - An annual premium of £17.61 incl IPT has been onto the Parish Council Insurance as ‘Outside equipment’. The equipment is insured for £3,500. No pro-rata premium payable until 1st June 2018
	8. Resolved Gill Beagent has donated back her 100 club winnings of £10 15/8/17
	9. Resolved Trevor Lane has donated back his 100 club winnings of £30 11/07/17

**Receipts and Payments of Accounts**

**The following cheques were signed outside the Parish meeting during August**

001365 Clerk expenses July £32.20, no VAT included

001366 Clerk salary July £452.80, No Vat included

001367 Ian Mordue for NMCSW signage materials £66.71, £11.12 VAT included

001368 Mazars LLP 2016/17 Audit £360.00, £60.00 VAT included

001369 Roy Randles Village repairs £52.00, No VAT included

**The following cheques were signed outside the Parish meeting during August**

**for the Village Hall**

000511 Thame double glazing deposit £800, VAT included

000512 Roy Randles Village hall repairs £65.00, No VAT included

000513 Claire Norman Village Hall refund £50.00, no VAT included

DD E-on Schorne Room £15.96, £0.76 VAT included

DD E-on Village hall £215.09, £10.24 VAT included

**The following cheques were signed outside the Parish meeting during August for the Sportsfield**

000525 CT Mowers £1313.00, no VAT included

DD Anglian water £27.35, no VAT included

000526 Pete York 100 club 1st £30.00, no VAT included

000527 Gill Warner 100 club 2nd £20.00, no VAT included

000528 Jill Beagant 100 club 3rd £10.00, no VAT included

**The following cheques have been raised for the Parish Council**

001372 Clerk expenses August £53.72, no VAT included

001371 Clerk salary August £452.80, No Vat included

DD ICO data protection subscription £35.00, No VAT included

001373 Lynch Garden Services, £820, No VAT included

001374 Ringway Jacobs Ltd, MVAS £420, £70.00 VAT included – Not approved awaiting further details.

**The following cheques have been raised for the Village Hall**

000515 Lovells Fuel £207.90, £9.90 VAT included

DD E.on Village Hall £58.03, £2.76 VAT included

DD E.on Schorne Room £22.66, £1.08 VAT included

000516 Nicola Stranks Pre school £24.99, £4.17 VAT included

000517 Double Glazing Buckinghamshire £3200, £533.34 VAT included

000518 Emma Lynch, cleaning, £85.00, No VAT included

**The following cheques have been raised for the Sportsfield**

DD E.on £115.59, £5.50 VAT included

000531 Stuart and Jane Dell 100 club 1st £30.00, no VAT included

000532 Rob Symonds 100 club 2nd £20.00, no VAT included

000533 Jon and Angie Martin 100 club 3rd £10.00, no VAT included

**99/17 Posts and Consultations**

**July:**

* East/West Rail consultation (BALC)
* AVDC July Newsletter
* AVDC Chairmans Charity Quiz Event 20th October
* B&MKALC training courses

August:

* Transport for Bucks Stakeholder conference 12th September
* VALP – Parishioners Seminar 4th October
* BALC – Parish Liaison meeting 13th September

**100/17 Parish Clerk**

* Resolved: Appraisal August 2017 –
* Printer allowance of £5/month and in the event it breaks the PC to replace it and it will be the property of the PC
* Clerk to continue to be paid for 2 hours/day
* Clerk to attend 2 training/year
* Clerk to action the contract
* Annual Review – all councillors to be involved
* Resolved: Training was signed off:
* Accounts and Finance 14th November £35.00
* Meetings, Agenda,Minutes December 7th £35.00

**101/17 Date and time and venue of the next meeting; The Parish Meeting will be held at the Village Hall, North Marston on Tuesday 10th October 2017 at 8.00pm**

RachelCallander - Parish Council Clerk 15th September 2017