

NORTH MARSTON PARISH COUNCIL

Draft minutes of the Annual Meeting of North Marston Parish Council held in the Village Hall on Tuesday 9th May 2017 at 8.00 pm

Attendees: Cllr Mordue (Chair), Cllr Symonds, Cllr Martin, Cllr Hogbin-Mills , Cllr Ketteridge, , Clerk Rachel Callander and 25 members of the public

100 Club Draw: 1st number 96 Barry Kirwan, 2nd number 57 Graham Jenner, 3rd number 3 Richard Butterworth.

52/17 Ian Mordue was re-elected as Chairman and signed the Declaration of Acceptance of Office

53/17 Rob Symonds was re-elected as Vice Chairman and signed the Declaration of Acceptance of Office

54/17 Confirmed: All councillors will receive their Register of Interests for any update after the meeting

55/17 Attendance and apologies; Apologies from Cllr Roffe, Cllr Hewson, Cllr Blake

56/17 Members Interests; Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the North Marston Parish Council Code of Conduct for Members and by the Localism Act 2011.

57/17 Approved - Minutes of meeting held on 11th April 2017

58/17 Working Parties;

- a. Village Hall - Confirmed a working party should be created
- b. Sportsfield – Confirmed a working party exists
- c. Confirmed there are no other new Parties required

59/17 Outside Bodies; Representatives were appointed to attend the following;

- a. Village Hall Trustees – Ian Mordue and a working party to be created
- b. Winslow Local Area Forum – Rob Symonds and other PC members occasionally
- c. North Bucks Parishes Planning Consortium – Rob Symonds and other PC members occasionally
- d. No other groups/meetings were suggested by councillors

60/17 Resolved: the under-mentioned council documents for the coming year to be circulated to the Parish Council outside the meeting and put onto the website.

- a. Standing Orders
- b. Financial Regulations
- c. Complaints Procedure
- d. Code of Conduct
- e. Assets Register
- f. Risk Assessment
- g. Councils Procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998

Confirmed the Fire Assessment and Charity Policy will be actioned for the June meeting

61/17 Planning;

- Approved: 17/01376/AHR Stonehill Farm (approved by 3 councillors prior to meeting)
- Opposed:17/01284/APP 4 Schorne Lane
- Approved:17/01229/APP 12 Granborough Road
- Opposed:17/01501/ALB 14 High Street

62/17 Outstanding issues with previous clerk

Unresolved: The Parish Council agreed that this item would be taken off the agenda as the NI contributions and Employment Office have not responded to 3 letters regarding the requirements of holding data that currently resides with the previous clerk.

63/17 Environment;

i. **Highway:**

- ◆ In progress – Tfb reports sent to Janet Blake
 - 46035291 Intermediate 40mph sign on NM hill flattened by hedge cutting vehicle.
 - 46010044 and 46031824 Blocked gully and drains on NM hill being monitored but floods
 - 46033044 Pavement in Granborough Road reported in December being looked at again 7th March.
 - 40038437 Collapsed Granborough road by Sportsfield
- Resolved: Manhole cover outside no.15 Elmers Meadow is viewed by 2 councillors as non hazardous
- ◆ Traffic Calming in the village
 - Confirmed that the new MVAS location opposite no. 51/53 has been approved by Tfb, extension posts will be installed at the already

approved locations outside no.49 and no. 59. Timescales will be confirmed.

- Confirmed new yellow countdown markers at the 3 entrances to the village will take a lot longer to install. Timescales will be confirmed.
- Agreed a 30mph repeater sign will be requested for the entry into the village via Quainton Road.
- Confirmed: The LAF Sentinel can be loaned to North Marston after official Sentinel training is complete. The current MVAS group and any other interested parties can be trained. Please contact northmarston@gmail.com if you wish to join the group.
- Confirmed the winning Speed Awareness posters are in the process of being created as large posters for the gates of the village as well as for awareness around the village.

ii. **Hedges/Village Upkeep**

Resolved: the Quainton Road ditch has been cleared of visible obstructions

iii. **Light Pollution Concerns**

Resolved: Light pollution is not a concern for the Parish Council and the AVDC Environmental Health should be contacted.

Parish Action Plan/Projects:

- i. Playground: Agreed a project plan for the playground will be available for the June meeting with a view that the village take ownership through fundraising events, overseen by the PC.
- ii. Pond: Confirmed waiting for agreement of the exact process and the biodiversity funding is highly likely.

Village Hall:

- i. Village Hall extension: Confirmed waiting for the 3rd quote.
- ii. Fire door quotes: Agreed quotes to be obtained as part of the Village Hall project. A key must be kept in the back door at all times for safety whilst Schorne Room is in use.
- iii. Resolved: The quote for the donated flooring is over £1,000 cheaper than purchasing a floor of choice and therefore the quote was approved.
- iv. Disabled toilet in Schorne Room: Confirmed the architect will replace the current toilets with one disabled toilet and a changing area.
- v. Agreed to request a quote for the external front to the VH and to re-varnish the Village Hall floor.

64/17 Review of VALP:

The Parish Council (PC) presented the findings of the Housing questionnaire which had a 35% response and which will be uploaded onto the website. The aim of the questionnaire was to engage the community to hear your thoughts and deliver the message that this is the villages's plan. It was emphasized that the PC had had no input into the decision behind sites currently deemed as unsuitable and that this was purely a AVDC decision based on plots of land being submitted to AVDC. Reasons

for the unsuitability will also be put on the website but it was noted that this is at a point in time and will change if developers buy land or land owners decide to sell. Moving forward the PC will use the findings to develop a neighbourhood plan and so if there is a need to build houses in the future the PC have the first information at hand to then go back to the Village for further consultation.

65/17 Co-opt a new Councillor

Resolved: 2 new Councillors, Katherine Du Plessis and Andrew Boyt, were co-opted and completed a declaration of acceptance of office. Paul Ketteridge has stepped down and the Parish Council thank Paul for his contribution over the years.

66/17 Finance;

◆Resolved: Sections 1 and 2 of the 2016/17 Annual Audit were signed and approved. The Notice of Appointment for the exercise of Public rights will appear on the website and notice board on the 7th June

a. Receipts and Payments of Accounts

The following cheques are to be raised for the Parish Council

001349 Clerk Expenses £78.74, no VAT included
001350 Clerk April Salary £**.***, no Vat included
001351 AVALC 2015-2016 £20.00, no VAT included
001353 Lynch Garden services £410.00, no VAT included
001352 Bucks and MK Assoc of Local councils £121.79, no Vat included

The following cheques are to be raised for the Village Hall

000503 Earthed Electrical £835.00, no VAT included
000504 E-on Schorne Room £113.48, £5.40 VAT included
000505 E-on Village Hall £203.94, £9.71 VAT included
000506 Katherine Du Plessis, VH refund deposit £50.00, no VAT included
000507 Emma Lynch £120, no VAT included

The following cheques are to be raised for the Sportsfield

000512 E-On £155.12, £8.82 VAT included
000513 Barry Kirwan £30.00 100 club, no VAT included
000514 Graham Jenner £20.00 100 Club, no VAT included
000515 Richard Butterworth £10.00 100 club, no VAT included

67/17 Posts and Consultations

Resolved: The councillors received the following:

- NALC Housing White Paper Consultation
- Bucks and MK Local Assoc of Council Newsletter - matters arising 2017
- CPRE Bucks Planning Roadshow

68/17 Date and time and venue of the next meeting; The Annual Parish Meeting will be held at the Village Hall, North Marston on Tuesday 16th May 2017 at 7.30pm.

The next Parish Council meeting will be held at the Village Hall, North Marston on Tuesday 13th June 2017 at 8.00pm.

Rachel Callander, Parish Council Clerk