**NOTICE OF MEETING**

**The Parish Council Meeting will be held at**

**Village Hall, North Marston**

**Tuesday 12th June 2018 at 8.00pm**

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**Open forum for Parishioners: (under adjournment) to include100 Club Draw**

**56/18 Attendance and apologies;** To receive and accept any apologies

**57/18 Members Interests:** To record declarations of interest from members in any item to be discussed.

**58/18 Minutes:**To approve minutes of the Annual Village Meeting dated 15th May 2018

**59/18 AVDC/BCC:**

* To receive an update report from BCC – Janet Blake
* To receive an update report from AVDC – Scott Raven

**60/18 Neighbourhood Plan:**

* To receive an update – Cllr Du Plessis
* Approve the terms of reference

**61/18 Environment :**

 i. **Highway:** To receive an update on timescales for the following:

* 46010044 and 46031824 Blocked gulley and drains on NM hill
* 46033044 Pavement in Granborough Road
* 40038437 Collapsed Granborough road by Sportsfield
* Footpath outside 49A Portway
* 40059932 1 Schorne Lane
* 40072187 24 High Street
* 40072188 16 High Street
* 46059668 outside 3 & 5 Granborough Road
* Traffic Calming in the village
* To receive Monthly Sentinel and MVAS reports - NMCSW

ii. **Hedges/Village Upkeep**

* To receive an update on the biodiversity proposal following the walk around with Cllr Du Plessis and Cllr Symonds
* CCTV update – Cllr Garey
* NM School and the request to put up banners to advertise the school over the summer months - discuss

**Parish Action Plan/Projects:**

* Data Protection sign off:
	1. Councillor Briefing
	2. Data Protection Policy
	3. Data Retention Policy
	4. Privacy Notice for Councillors
	5. Privacy Notice for the public
* Playground
	1. To discuss draft proposals and grant applications – Cllr Du Plessis
	2. To discuss the RoSPA play safety inspection report for the Playground
* Pond
	1. To provide an update on the project and next steps
	2. To discuss the maintenance and the plant plan
* Village magazine
	1. To provide an update

**Village Hall:**

1. To receive an update on Village Hall extension/decoration/floor timings
2. To discuss the recommendations for the upkeep of the new floor and signs
3. To discuss the Fire Safety recommendations

**62/18 Finance:**

* To approve and sign the Annual Governance Statement
* To approve and sign the Accounting statements
* Discuss a 2nd microgrant before September 2018
* VAT return update
	+ Sportsfield £3,723.72, Parish Council £443.84, Village Hall £12,518.69
	+ Total £16,686.25
* Insurance Update

**Receipts and Payments of Accounts**

**The following cheques have been raised for the Parish Council**

001418 Robert Pope (Pond fill) £110.00, no VAT included

001419 Clerk Salary £\*\*.\*\*, no VAT included

001420 Clerk expenses £53.88, £4.12 VAT included

001421 Norris & Fisher Insurance Broker Ltd £1,321.75, no VAT included

001422 RoSPA Play Safety Inspection Report £92.40, £15.40 VAT included

001423 KJN Services Limited £306.15, £48.15 VAT included

001423 HMRC £94.07 (VAT reclaim excess), no VAT included

001424 Denchworth Pond & Garden Services £3,807.89, £923.40 VAT included

**The following cheques have been raised for the Village Hall**

000568 Splash Trades Ltd (blinds) £495.00, no VAT included

DD Wave (water charges) £85.99, no VAT included

000569 Fire Safety Services (UK) Ltd £75.36, £12.56 VAT included

000570 ACH Flooring Services Ltd £2,880, £480 VAT included

DD E-ON electricity VH £26.73, £1.34 VAT included

DD E-ON electricity Schorne Room £23.85, £1.14 VAT included

**The following cheques have been raised for the Sportsfield**

DD Wave (water charges) £23.87, no VAT included

DD E-ON electricity £35.92, £1.71 VAT included

000569 JM Fencing £180.00, No VAT included

000570 James Radcliffe (KPCM Display Ltd) £4.68, £0.78 VAT included

000571 James Radcliffe (Amazon Caledonia sign) £3.28, £0.55 VAT included

000572 100 club 1st prize £30.00, no Vat included

000573 100 club 2nd prize £20.00, no Vat included

000574 100 club 3rd prize £10.00, no Vat included

**63/18 Posts and Consultations**

* Email from Parish Support re: Unitary Presentations
* BCC Parish Liaison meeting 02/05/2018
* Latest Community News for the Vale 04/06/2018

**64/18 Next Parish Council meeting:**

* July 10th 2018 Parish Council meeting at the Village Hall at 8pm

 ***Rachel Callander - Parish Council Clerk***