**NOTICE OF MEETING**

**The Parish Council Meeting will be held virtually on ‘Zoom’**

**Tuesday 14th July 2020 at 8.00pm**

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**Meeting ID**: 831 1012 9566

***Parishioners please contact me if you are intending to attend.***

**Open forum for Parishioners: (under adjournment) to include 100 Club Draw**

**064/20 Attendance and apologies;** To receive and accept any apologies

**065/20 Members Interests:** To record declarations of interest from members

**066/20 Minutes:**To approve minutes of the meeting dated June 9th 2020

**067/20 Buckinghamshire Council**

* To receive an update report from Cllr Scott Raven

**068/20 Planning Applications**

* 20/01539/APP Little Marston Fields Road

**069/20 Neighbourhood Plan:**

* To receive an update on progress

**070/20 Environment :**

 i. **Highway:** To receive an update on timescales for the following:

* **40128797 2 blocked drains left side below** St John’s Manor
* **40131558 White lines at Junction of Schorne Lane & Church Street**
* **40130975 Outside 7 High Street**
* **40130662 Blocked drain High Street**
* **40131396 Outside 2c Granborough Road**
* **40132835 Kerb opposite 71 Quainton**
* **40135275 7&7a Church Street**

ii. **Hedges/Village Upkeep**

* To receive an update on the village classification for the hedge cutting & wildflower verges.
* To discuss the village hall hedge
* To discuss the hedge at style by 22 Quainton Road
* To discuss the footpath between Portway and Schorne Lane - it is not a bridleway.
* To discuss the kerbing on Church side at top of Church Street

**071/20 Parish Action Plan/Projects:**

* **Playground – a.** To receive an update on the plan - Cllr Du Plessis

b. To discuss the quote for a new outside fence onto the carpark & gate onto Quainton Road.

* **Village Hall –** To discuss the Pre school request of an outside tap
* **Pond – a.** To review the 3 options of topping up the pond and agree a plan/timescales

Well, Aquam or Anglian Water

**b**. A pond display board or similar.

* **Website** – To discuss the NALC Website Accessibility Requirements.
* **Magazine –** To receive an update on magazine finances
* **Sportsfield –** To discuss the action for people going against the rules for dogs at the SF.
* **Complaint handling –** To discuss the process for dealing with complaints
* **Winslow and Community Board Meeting –** 16th July – To discuss
* **NPSG -** Neighbourhood Planning Grant - NPG-11480

**072/20 Finance:**

1. To sign the 2019/20 Annual Governance Statement
2. To sign the 2019/20 Accounting Statements
3. To review banking procedures from cheque to online
4. To discuss the Internal Auditor and the re configuration of the accounts. Discuss fee
5. To provide an update on the SF accounts as part of the external audit
6. To discuss the payment of the Pre school for use of the Schorne room only.

**Receipts and Payments of Accounts**

The following cheques have been raised for the Parish Council

001600 Groundwork UK £2668.26, no VAT included

001601 Clerk July salary £\*\*.\*\*, (incl 10 hours May magazine) no VAT included

001602 Clerk June expenses £80.16, £4.00 VAT included

001603 Consortium (NM school) £119.55, £19.92 VAT included

**The following cheques have been raised for the Village Hall**

DD E.0n Schorne Room (17.05.2020-17.06.2020) £13.88, £0.66 VAT included

DD E.on VH (17.05.2020-17.06.2020) £38.00, £1.81 VAT included

000682 Department of Corporate Resources £70.00, no VAT included

**The following cheques have been raised for the Sportsfield**

000671 100 Club 1st Prize £30.00, no VAT included

000672 100 Club 2nd Prize £20.00, no VAT included

000673 100 Club 3rd Prize £10.00, no VAT included

000674 James Radcliffe expenses £44.24, £5.80 VAT included

DD E.on SF (17.05.2020-17.06.2020) £33.06, £1.57 VAT included

DD Wave (16.03.20-08.05.20) £12.65, no VAT included

**063/20 Next Parish Council meeting:**

* September 8th 2020 Meeting place

 ***Rachel Callander - Parish Council Clerk***