# Minutes of the North Marston Parish Council Meeting held virtually

# on ‘Zoom’ Tuesday 13th October 2020 at 8.00pm

# Due to the coronavirus meetings cannot be held in a public place NALC briefing dated 3rd April 2020

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Attendees**:** Cllr Mordue, Cllr Symonds, Cllr Du Plessis, Cllr Hogbin-Mills, Cllr Du Plessis, Clerk Rachel Callander

100 Club Draw: October Draw: 1st prize 88 Tricia & Paul McSweeney, 2nd prize 67 Rob Worner, 3rd prize 44 Dave Raynor

084/20 Attendance and apologies**;** Cllr Raven

085/20 Members Interests**:** Cllr Hogbin Mills 20/03096/APP

086/20 Minutes**:** Approved minutes of the meeting dated 8th September 2020.

087/20 Buckinghamshire Council**:** Cllr Raven reported: HS2 work in Quainton: There are several road closures operating around Quainton starting this month which will carry on through the winter. Currently trying to ask the Council, local community board, HS2, Fusion, and other contractors to put all details of all road closures and developments on **one** website for Parish Councils. No HS2 related haulage should be going through the village.

## 088/20 Planning Applications

* Resolved: No Objections - 20/03096/APP 10B Church Street

089/20 Neighbourhood Plan**:** Cllr Du Plessis reported –

1. The consultant's start on the drafting of the Plan has been delayed slightly, but she expects to begin during October, and hopes to have a skeleton to present to the NP group in November.
2. Individual group members are currently working on detailed background material for the consultant to provide evidence and support material for the initial drafting of general policies in the Plan.  This is covering areas such as sewage and drainage, parking, pathways, etc.
3. The Action Plan for producing a North Marston Design Code has been agreed, and work has begun on the necessary research into national and local policy requirements, environmental guidelines, and the like, as well as on more local considerations such as building materials, area characters, impacts on the surrounding landscape and heritage assets, etc.
4. The Design Code is recommended by our consultant, and is a consequence of the new government planning policies currently under consultation.  If anything similar to these proposals are adopted, the ratification of a Code by a parish will enable much more influence to be wielded over the design of new buildings under the "building better and building beautiful" objective.
5. The Design Code will be integrated into the Plan proper (rather than stand as a document on its own) to ensure that it has the same force and standing as the Plan.
6. Work on the Design Code is being led and co-ordinated by MAL, but all Group members will be contributing to get the job done as quickly as possible - the Group does not want this new document to delay the production of the Plan if at all possible.

090/20 Environment **:**

i. Highway**:** No update on the following:

* **40128797 2 blocked drains left side below** St John’s Manor
* **40131558 White lines at Junction of Schorne Lane & Church Street**
* **40130975 Outside 7 High Street (40143704)**
* **40130662 Blocked drain High Street**
* **40131396 Outside 2c Granborough Road**

**The process of updates will be raised at the BALC meeting 14th October 2020**

ii. Hedges/Village Upkeep

* Agreed village classification for hedge cutting will be discussed in the November meeting.
* Agreed to ask PW Landscapes to quote for the paving from the playground gate to the Quainton Road paving
* Acknowledge flytipping reported AVDC ref ie13idi

## 091/20 Parish Action Plan/Projects:

* Playground **–**
1. Cllr Du Plessis reported that the drainage has been installed but phase 2 has been delayed due to the weather. The path and seeding will resume when the area is drier. An interim report has been submitted to FCC.
2. Agreed the 2 quotes from JM Fencing and PW Landscapes for a new outside fence onto the carpark to include a single width gate & a gate onto Quainton Road will be discussed in the November meeting.
3. Agreed to ask PW Landscapes and Lynch Gardening to quote for the paving from the playground gate to the Quainton Road paving
4. Agreed to purchase CCTV as a deterrent after a piece of equipment was vandalised. Quote of £850 for CCTV & recorder to cover the following was approved: One wide angle to cover the whole field, one PTZ to move between a number of points and one short range to cover the gates and the junior area. Agreed to check the playground insurance for damage limits.
5. Approved Kompan quote of £12.62 + vat to replace broken equipment
6. Agreed to ask PW Landscapes to quote for a bike rack on the playground side of the fence.
7. Agreed to purchase an additional bin by the pagoda. Clerk to contact streetscene.
8. Agreed a code of conduct for the playground was not necessary as all visitors should respect the equipment.
* Village Hall **–** Agreed to review quotes for the unfinished parts of the VH extension in the November meeting
* Pond **–** Agreed to review thecosts of the pond proposal in the November meeting.
* Website –
1. Agreed Cllr Mordue would forward the accessibility statement to the Clerk and have a plan for the website accessibility for the November meeting.
2. Discussed that the website will be reviewed to become a more integral part of the village communication for residents to access for all information.
* Traffic Calming **–**
	1. Acknowledged the change in the NMCSW leadership from Nikki Day to Trevor Jenkins and the Parish Council thank Nikki for her contribution over the years.
	2. Agreed, under the advice from Bucks CC that physical traffic calming costs tens of thousands of pounds, that NM cannot afford these traffic measures. This also follows looking at other Parishes and their solutions. Winslow Community Board also only have a £40K budget for the whole area. Agreed to look at low cost measures for the November meeting. The NMCSW will be asked to comment and recommend low cost measures from information forwarded to them. Winslow TVP stopped checking the Sentinel data during Covid and are now looking at a new piece of equipment that sends the data directly to the cloud.
	3. Resolved: The speed sign outside 8 Portway will be moved.
	4. Agreed that the data collected from MVAS and Sentinel is sufficient and that another speed survey costing £494.40 for 7 days is not required based also on the feedback from Bucks CC.
* Remembrance Day – Agreed with the plan proposed by St.Marys: A service will take place at 10.30am with a silence at 11am. Government restrictions mean that attendance will be limited to 30 “Household Bubbles. There will be no parade. The ‘Silent Soldier’ will temporarily be moved from the St Mary’s Churchyard to the NM Village Green in High Street. Organisations or individuals who wish are invited to visit it independently to place Remembrance Crosses, Wreaths or Poppies in the ground around the Silent Soldier as a mark of their personal respect and remembrance.  Organisation are asked to provide their own Crosses, Wreaths and Poppies.
* Kerbing along Church Street– Agreed to apply for a grant from the Community Board Highways by end October. A quote of £3,600 has been received for the application. Councillors agreed to match fund.
* Magazine Update – Agreed that with only 100 subscriptions for the magazine from November, the magazine is not viable going forward. The information will instead be a newsletter that will be on the NM website: www.northmarston.org

## 092/20 Finance:

* Acknowledged the £10,000 grant awarded to the VH through the Small Business, Retail, Hospitality and Leisure Grant
* Agreed to pursue TSB online for paying suppliers and to discuss further in the November meeting.
* Resolved: To retain membership to the NBPPC £20
* Acknowledged the renewal of E.On for the VH and Schorne Room contracts. Although the standard daily charge has increased from 27p to 39p due to the cost of electricity, the tariffs have been decreased slighty. The contracts will be reviewed for 2021/2
* Acknowledged the NALC Clerk Pay rise for 2020/21
* Agreed the request from the EEC for a contribution to the maintenance of the graveyard will form part of the grant allocation in March 2020.

## Receipts and Payments of Accounts

## The following cheques have been raised for the Parish Council

001619 Clerk October salary £\*\*.\*\*, (incl 9 hours October magazine) no VAT included

001620 Clerk September expenses £59.71, no VAT included

001621 Bibby Financial Services (New Era) Sept Magazine £306.00, no VAT included

001622 E.On Electricity £48.55, no VAT included cancelled

001623 Kompan Ltd £10,000 Vat included (£51,140.56 paid direct from FCC to Kompan Ltd)

001624 Lynch Garden Services £195.00, no VAT included

001625 Bibby Financial Services ( New Era) Oct Magazine £318.00, no VAT included

001626 PW Landscapes £5,825 excluding VAT

001629 PW Lanscapes £1165 VAT

001627 E.on Electricity (Sept & Oct incl credit April-July) £212.13. no VAT included

001628 Sally Chapman (Neighbourhood Plan) £805.00, no VAT included

001630 NBPPC sub £20.00, no VAT included

## The following cheques have been raised for the Village Hall

The following cheques have been raised for the Parish Council during September

DD E.0n Schorne Room (16.08.2020-16.09.2020) £19.03, £0.95 VAT included

DD E.on VH (16.08.2020-16.09.2020) £34.47, £1.72 VAT included

000690 Lovell Fuels £130.57, £6.22 VAT included

000691 Emma Lynch (12.09.20-04.10.20) £100, no VAT included

000689 JR Plumbing & heating Ltd £132.00, £22.00 VAT included

000692 Lynch Garden Services £40.00, no VAT included

000693 E J Tattam (VH hedges ) £191.50, no VAT included

## The following cheques have been raised for the Sportsfield

The following cheques have been raised for the SF during September

DD E.on SF (17.08.20-17.09.20) £48.76, £2.32 VAT included

000683 100 club 1st prize Tricia & Paul Mcsweeney £30.00, no VAT included

000684 100 club 2nd prize R Worner £20.00, no VAT included

000685 100 club 3rd prize D Rayner £10.00, no VAT included

000686 Oakpark Alarm Security Services £72.00, £12.00 VAT included

## 093/20 Next Parish Council meeting:

* November 10th 2020 Meeting place

 ***Rachel Callander - Parish Council Clerk***