# Minutes of the North Marston Parish Council Meeting held virtually

# on ‘Zoom’ Tuesday 11th November 2020 at 8.00pm

# Due to the coronavirus meetings cannot be held in a public place NALC briefing dated 3rd April 2020

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Attendees**:**Cllr Symonds, Cllr Du Plessis, Cllr Hogbin-Mills, Cllr Martin, Cllr Boyt, Clerk Rachel Callander & 2 members of the public

100 Club Draw: October Draw: 1st prize 13 Peter Morton, 2nd prize 45 Rachel Callander, 3rd prize 17 Andy Stephenson

094/20 Attendance and apologies**;** Cllr Raven, Cllr Mordue

095/20 Members Interests**:** None

096/20 Minutes**:** Approved minutes of the meeting dated 13th October 2020.

097/20 Buckinghamshire Council**:** No update was received

## 098/20 Planning Applications

* Resolved: 20/03711/APP 2 Church Street – approved subject to seeing floor plans
* Resolved: No Objections 20/03789/AGN Manor Farm, St. Johns Lane
* Resolved: Agreed the installation of a temporary greenhouse on the allotment opposite 33 Quainton Road

099/20 Neighbourhood Plan**:** Cllr Du Plessis reported –

* Ongoing assembly of hard evidence to support the objectives and likely policies
* Work on the new Design Code is also now progressing well with both research into the Code's legal requirements and detailed factual work on the existing housing mix
* The next stage is for members of the Group to begin putting together a programme of guidelines for consideration in the Design Code, covering areas such as environmental impact, suitability of materials, energy use, effect on heritage assets and landscape, aesthetic appeal, etc.  This process should begin after 12th November
* The Group hopes to see the first skeleton of a draft plan from the consultant on 12th November with a presentation to the PC in January 2021

100/20 Environment **:**

i. Highway**:** No update on the following and no response from BALC regarding updates

* **40128797 2 blocked drains left side below** St John’s Manor
* **40131558 White lines at Junction of Schorne Lane & Church Street**
* **40130975 Outside 7 High Street (40143704)**
* **40130662 Blocked drain High Street**
* **40131396 Outside 2c Granborough Road**

ii. Hedges/Village Upkeep

* Cllr Hogbin Mills committed to present a coded map in the December meeting to show the classification of hedge cutting in the village.
* Cllr Symonds committed to produce a coded map of the lawn mowing and frequency around the village.
* Cllr Boft offered do create the final documents to be held online

## 101/20 Parish Action Plan/Projects:

* Playground **–**
1. Cllr Du Plessis reported the groundworks had stopped due to the rain and the grass seed will now have to take place in March as the seed will be eaten by the birds if done before. The path between the 2 play areas will continue over the winter and the pagoda installed. The grass area will be fenced off until it is seeded but with access to the play areas and zip wire. The damaged cone in the smaller play area has been replaced.
2. It was noted that dog mess has been cleared up on the path and that NO dogs should be in the playarea at any time.
3. Komplan to provide the liability sign which the PC will print.
4. Agreed PW Landscapes quote for the fence and paving slabs outside the gate on Quainton Road plus levelling of those inside the gate, was approved for £1100 + VAT
5. No quote was received from PW Landscapes for the bike rack
6. Noted the CCTV has not been installed yet. Agreed Cllr Mordue to install asap.
* **Village Hall** – No quotes received for the unfinished parts of the VH extension
* Pond **–** Trevor Jenkins identified 3 areas to be addressed:
	1. Aquatic compost into the shallow areas where the current plants are so they can thrive. Aquatic compost because it-s purpose-made and low nutrient
	2. A barrier to hold the compost back from slipping to the depths, where it will sediment, and be lost from around the plants as above
	3. Surface covering plants
	4. The total cost £600 including VAT
	5. Councillors agreed it is vital to maintain the pond and will review the document and feedback in the December meeting.
* Website –
1. Agreed the website needed modernising whilst making it accessible. Cllr Hogbin Mills to address this.
2. The accessibility statement will be put on the website and the Clerk will allocate documents for councillors to review to make accessible through the guidelines.
* Traffic Calming **–**
	1. Agreed Trevor Jenkins will present low cost solutions to the PC in the December/January meeting. There are 22 months of MVAS data plus the Truvelo equipment available now.
	2. Approved the quote of £185 + VAT for a new battery for the MVAS equipment from Swarco
* Kerbing along Church Street–
1. The grant with match funding has been applied for on 26/10/2020
* Magazine Update –
	1. The monthly magazine went online in November and has received very positive feedback that the whole of the 2 villages can see it online, it is climate and covid friendly.
	2. One objective of the magazine is for all residents to be able to access it and it was agreed that for those NM residents that do not have internet access and used to subscribe can receive a printed copy upon request. An allocation of £150 will be reserved for this purpose.

**102/20 Finance:**

* Acknowledged the receipt of £24.92 from the Well in North Marston, thanks to Michael Finnemore
* Acknowledged the renewal of E.On for the SF contracts. Standard daily charge has increased from 30p to 39p due to the cost of electricity and the tariffs have been decreased slighty. The contracts will be reviewed for 2021/2
* Resolved: In line with SLCC financial regulations the payment of invoices will now be online. 2 councillors will review and sign off the invoices to be paid during the meeting. One councillor will check the bank accounts in line with the regulations as an internal control.

**Receipts and Payments of Accounts**

**The following cheques have been raised for the Parish Council**

001631 Clerk November salary £\*\*.\*\*, (incl 10 hours November magazine) no VAT included

001632 Clerk October expenses £93.34, £4.95 VAT included

01633 SLCC £109, No VAT included

01634 Kompan £15.45, £2.52 VAT included

01635 Churches Fire Security Ltd £61.08, £10.18 VAT included

**The following cheques have been raised for the Village Hall**

000694 Ian Carnell £80.00, no VAT included

DD E.0n Schorne Room (16.09.2020-27.10.2020) £26.74, £1.27 VAT included

DD E.on VH (16.09.2020-27.10.2020) £49.96, £2.38 VAT included

**The following cheques have been raised for the Sportsfield**

The following cheques have been raised for the SF during September

DD E.on SF (17.09.20-17.10.20) £39.43, £1.88 VAT included

000687 100 club 1st prize £30.00, no VAT included

000688 100 club 2nd prize £20.00, no VAT included

000689 100 club 3rd prize £10.00, no VAT included

**103/20 Next Parish Council meeting:**

* December 8th 2020 Meeting place

 ***Rachel Callander - Parish Council Clerk***