**Draft minutes of the North Marston Parish Council meeting held at the Village Hall Tuesday 11th May 2021 at 8.00pm**

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**Attendees:** Cllr Mordue, Cllr Symonds, Cllr Du Plessis, Cllr Newman, Cllr Hogbin Mills, Cllr Gomm, Clerk Rachel Callander & 2 members of the public

**May 100 Club Draw:** 1st prize 17 Pete Butler, 2nd prize 56 Neil Mobsby, 3rd prize 54 Karen Bunyan

**044/21** Ian Mordue was elected as Chairman and received the Declaration of Acceptance of Office & the Register of Interests to be returned by Monday 14th May

**045/21** No Vice Chairperson was nominated

**046/21** All councillors received the Declaration of Acceptance of Office and Register of Interests to be returned by Monday 14th May

**047/21** Andrew Boyt and Jon Martin were co-opted as councillors and received the Register of Interests and Declaration of Acceptance to be returned by 14th May.

**048/21 Attendance and apologies:** None

**049/21 Members Interests:** None

**050/21 Minutes:** Approved minutes of the meeting dated 13th April 2021

**051/21 Working Parties;** The following councillors were appointed

* Neighbourhood Plan – Cllr Du Plessis
* Sportsfield Committee – Cllr Mordue & Cllr Martin
* North Marston Community Speed Watch – Cllr Martin
* Poors Piece & Clocklands – Cllr Martin & Cllr Symonds
* Playground Project completion– Cllr Du Plessis
* Playground upkeep & maintenance – Cllr Du Plessis & Cllr Newman & Cllr Martin
* Wildlife Group – Cllr Hogbin-Mills (Due to the valuable role the wildlife group has in the village Cllr Hogbin-Mills will be the main point of contact for Trevor Jenkins who heads up this group)

**Outside Bodies;** The following representatives were elected:

* Village Hall Trustees (must be Chairman) - Cllr Mordue
* Village Hall Committee (to be reinstated) – Cllr Mordue
* Community Board - Cllr Boyt
* North Bucks Parishes Planning Consortium – Clerk to organise a rota to attend meetings
* Parish Liaison Meeting - Clerk to organise a rota to attend meetings

**052/21 The under-mentioned council documents for 2021/2022** have not changed. They will be uploaded onto the website including the death of a national senior figure protocol.

Standing Orders, Financial Regulations, Complaints Procedure, Code of Conduct, Assets Register and Risk Register, Councils Procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998, Charity Policy, Equality Policy, Data Protection Policy, Data Retention Policy, Privacy Notice – councillors & public, death of a national senior figure protocol, emergency plan.

**053/21 Buckinghamshire Council**

3 new Councillors have been elected as unitary councillors for the Great Brickhill Ward, of which North Marston Parish is a part. Phil Gomm will act in this capacity for North Marston**.**

Cllr Gomm provided the following update:

1.The Unitary has now started and are tasked how to address the Covid Recovery

2. HS2/East West Rail - 60m has been obtained to help local communities blighted along the HS2 route.

3. Roads - 90m over the next 4 years has been allocated. Why the roads are not surviving our weather is being looked into

4. Schools - 90% of schools in the country are good/outstanding by Ofsted

5. New Police Commissioner is Matthew Barber. 260 officers are allocated to Thames Valley. Speeding and rural crime are some of the main priorities

6. Planning - There is a shortage of planning officers which is being addressed and PCs can request an application be “called in” via their Unitary Councillor to be placed in front of a committee for decision.

**054/21 Planning Applications**

 Objection: 21/01380/ACL – Three Corners Piece Granborough Road. Based on a previous objection10/00307/App, the application is not in line with the draft neighbourhood plan, it is outside of the proposed settlement boundary of the development plan.

**055/21 Neighbourhood Plan:**

The Chairman confirmed the final draft will be agreed on the 3rd June. The plan will be discussed with the PC during June before the definitive plan is made.

**056/21 Environment :** No updates were available for the following:

1. Highway**:**

**40131558 White lines at Junction of Schorne Lane & Church Street**

**40130662 Blocked drain High Street**

**Blocked drain outside Valentine cottage Quainton Road logged again.**

**40155993 Outside 7 High Street**

ii. **Hedges/Village Upkeep**

* Resolved: The planting of a cherry tree outside 10 Granborough Road, inline with the other trees, post discussions with Cllr Symonds and the resident.

**057/21 Parish Action Plan/Projects:**

* **Playground** -
	1. Cllr Du Plessis confirmed the levelling and seeding has been completed. The fencing, paving and the gate – date tbc. A grass cutting regime will be produced, the basketball backing will be replaced and the football posts painted.

Cllr Mordue confirmed that following an investigation with the installation company, manufacturer and ROSPA, the swing basket met the manufacturers standards and ROSPA safety standards. The swing basket has been reinstated at a higher level to provide a higher ground clearance, making it even safer with the correct usage.

* 1. Playground opening – Confirmed the opening of the playground on the 4th September 12.00-15.00 in line with a Church Event. Cllr Gomm to ask Greg Smith to open the playground. The school and parishioners to be asked to come forward with a name for the playground.
	2. Resolved: Playground toilet facilities – it was agreed, that in line with other village playgrounds, there would not be any toilet facilities made available at the request of the shop.
* **Website** – Agreed a sample format will be presented in the June meeting.
* **Traffic Calming –** Noproposals from NMCSW for low costs speed solutions were presented. Cllr Gomm confirmed that an inter village group would be set up to tackle such solutions.
* **Great British Spring Clean –** Confirmed the date as 5th June 9.30-11.30. Agreed a budget of £150 to be allocated to cover cost of litter pickers/hi-viz and gloves. These will be used by the village and the school.
* **Church Committee Request –** Confirmed in principle the planting bulbs of different colours on the green in front of the Red House in the shape of a crown for the Queen's Platinum Jubilee, is a nice idea, but in practise the area will still need to be mowed. The Church committee to be asked to propose a plan to address this.
* **Pond –** Agreed Cllr Mordue will be in charge, with Trevor Jenkins, to decide on the water source to fill the pond. As minuted in December 2020 well water will be used if the nitrate and phosphate levels are within the acceptable limits and if not then Anglian Water will be used.Trevor Jenkins to be asked to provide a pond plan update.
* **Village Hall Rentals** – Agreed that apart from Pre School and guitar lessons, the VH will not open up to rentals until step 4 of the Covid Plan.
* **Land opposite 29 Quainton Road** – Agreed the PC boundary needs to be re-established asap. Cllr Martin & Cllr Mordue to cut back and reinstate by the June Meeting. £100 budget was allocated for equipment/materials.
* **Magazine** – Confirmed there had been 204 visitors to the website and 48 magazine hits. Agreed that an email list of parishioners that would like to receive the magazine will be created by Cllr Mordue in line with GDPR.

**058/21 Finance:**

* Agreed to confirm with Terry Lynch the quote for the hedges. Agreed the wild verge project to commence in the Autumn.

**Receipts and Payments of Accounts**

**The following will be paid for the Parish Council**

Clerk May salary £\*\*.\*\*, (incl 8 hours May magazine) no VAT included

Clerk April expenses £87.61, £3.12 VAT included

Lynch Garden Services £805.00, no VAT included

BMKALC subs £129.89, no VAT included

Glasdon UK Limited £166.34, £27.72 VAT included

Habitat Aid £377.40, £62.90 included

PW Landscapes £7662.00, £1277.00 VAT included

Bucks Council Precept (£15,000)

Wetland Plants £88.82, £14.80 VAT included

Bucks Council devolution (£1847.00)

Kompan £3228.91, total VAT for kompan inv 234102 £2348.67

**The following will be paid for the Village Hall**

Emma Lynch (18.04.2021-24.04.2021) £50.00, no VAT included

Lynch Garden services £60.00, no VAT included

P.R.A Randles £285.00, no VAT included

E.On electricity Schorne Room (01.03.2021-06.04.2021) £28.35, £1.35 VAT included

E.On electricity VH (01.03.2021-06.04.2021) £43.81, £2.09 VAT included

**The following will be paid for the Sportsfield**

E.On electricity (17.03.2021-17.04.2021) £50.43, £2.40 VAT included

000699 100 club 1st prize Pete Butler £30.00, no VAT included

000700 100 club 2nd prize Neil Mobsby £20.00, no VAT included

000701 100 club 3rd prize Karen Bunyan £10.00, no VAT included

**059/21 Next Parish Council meeting:**

* There will be no Annual Village meeting on the 18th. All reports will be available on the website.
* June 8th 2021 Annual Parish Council at the Village Hall

 ***Rachel Callander - Parish Council Clerk***