**NOTICE OF MEETING**

 **The Annual Parish Council Meeting will be held at the Village Hall**

 **Tuesday 10th May 2022 at 8.00pm**

**­**

**To: Members of the Council**

**You are summoned to attend the ANNUAL MEETING OF NORTH MARSTON PARISH COUNCIL to be held at the Village Hall on Tuesday 10th May 2022 at 8pm.**

**Public are invited to attend**

 **AGENDA**

**44/22** To elect the Chairman of the Parish Council and to receive the Chairman’s Declaration of Acceptance of Office and signature.

**45/22** To elect the Vice-Chairman of the Parish Council and to receive the Vice Chairman’s Declaration of Acceptance of Office and signature.

**46/21** All councillors will receive a Register of Pecuniary Interests to update and a Declaration of Acceptance from the Clerk to be completed by the June meeting.

**47/22 Attendance and apologies:** To receive and accept any apologies for absence

**48/22 Members Interests:** To record declarations of interest from Members

**Open forum for Parishioners: (under adjournment) to include 100 Club Draw**

**49/22 Minutes:** Toapprove minutes of the meeting dated 12th April 2022

**50/22 To review the under-mentioned Parish Council documents for 2022/23**

1. Standing Orders (b) Financial Regulations (c) Complaints Procedure
2. Code of conduct (e) Assets Register and Risk Register (f) Freedom of Information Requests

(g) Charity Policy (h) Equality Policy (i) Data Protection Policy (j) Data Retention Policy

1. Privacy Notice – councillors and public

**51/22 Working Groups:** Toappoint members to serve on the under-mentioned Working groups as required and to decide on any new parties

* Neighbourhood Plan
* Sportsfield Committee
* North Marston Community Speed Watch
* Poors Piece & Clocklands
* Playground maintenance
* Wildlife Group

**52/22 To appoint representatives on the under-mentioned bodies as required:**

 a. Village Hall Trustees (must be Chairman)

1. Village Hall Committee
2. Community Board
3. North Bucks Parishes Planning Consortium – Clerk to organise a rota
4. Parish Liaison Meeting – Clerk to organise a rota
5. Any other groups/meetings councillors would like to suggest

**53/22 Buckinghamshire Council**

* To receive an update report from Councillor Phil Gomm
* To update with regard to Common Land in North Marston

**54/22 Neighbourhood Plan:**

* To receive an update – Michael Lane

**55/22 Planning Applications:**

* 22/01114/APP – 2 Church Street - front, side and rear extensions
* 22/01236/AGN – Dancers Farm - erection of agricultural building
* 22/01255/APP – Rose Cottage, 29, Quainton Road - single storey front extension
* Acknowledge receipt of resident complaint about building on covenanted land in Dudley Close relating to 20/02920/APP

**56/22 Environment :**

* Highway**:** To receive an update on the following**:**

**40131558 White lines at Junction of Schorne Lane & Church Street**

40132835 drain cover broken 71 Quainton Road

40180092 Between 1-7 Church Street – footpath/pavement

40184085 Drain near kerb 47 High Street

40180122 57 Portway drain – update from Cllr Gomm

Xx 49 Portway pothole – update from Cllr Gomm

* **Street lighting**
1. Discuss Sparkx remedial action and quote for failed light on Quainton Road opposite Dudley Close and new bracket for light on Church Street.
* **Grass Cutting/Village Upkeep**
1. Update on grass cutting under new contractor, Blades Turf Care – Clerk
2. To discuss selective weed killing and fertilizing of play area grass
* **Kerbing:** An update on kerbing projects – Clerk
* To discuss the possible regeneration of Marston Hill – Cllr Gomm
* An update on the criteria of the Improving Safety on UK Roads grant – Clerk

**57/22 Parish Action Plan/Projects:**

1. **Playground**
* To receive update on playground equipment for RoSPA inspection in May – Clerk
* Any other updates – Cllr Du Plessis
1. **Jubilee**
* To discuss the purchase of Jubilee signs for lampposts and bunting for Village Hall
1. **Village Hall:**
	* An update on plumbing issues with the end toilet and kitchen sink drainage – Cllr Mordue
	* To discuss a full refund for party held on 23 April
2. **Aylesbury Wild Vale Project**
* To discuss suitable location(s) for 4 x bat boxes, 4 x bug hotels and 5 x trees
* To discuss cultivation of wildflower verge/what Parish Council wishes to achieve to help inform Blades Turf Care
* Any other updates
1. **Sportsfield**
* To receive any relevant updates from Cllr Mordue

**58/22 Finance:**

* To discuss action to be taken to reduce balance of funds held in current account

**Receipts and Payments of Accounts**

**Village Hall**

**2022/23 To be paid**

Terri Laciofano party deposit refund £50.00, no VAT included

Laura Tanner party deposit refund £50.00, no VAT included

Emma Lynch, £75.00 (3/4/22-24/4/22), no VAT included

**Sports Field**

**2022/23 to be paid**

Peter Butler – Expenses - £115.68, £11.24 VAT included

James Radcliffe – Expenses Fuel for Sports Field mower - £81.80, £11.69 VAT included

Peter Williams – Expenses for hire of roller for Sports Field (Paragon Tool Hire invoice paid by Peter) £176.78, £29.46 VAT included

e-on – Electricity supply - £120.93, £5.76 VAT included

**2022/23 – Payments**

000735 100 Club 1st prize £30.00, no VAT included

000736 100 Club 2nd prize £20.00, no VAT included

000737 100 Club 3rd prize £10.00, no VAT included

**Parish Council**

**2022/23 PAID – to be minuted**

Clerk expenses SLCC/ILCA course/Qualification fee £144, £24 VAT included

**2022/23 Payments**

Incoming Clerk April salary £\*\*.\*\* no VAT included

Clerk expenses - £165.61

BMKALC Annual Subscription £116.73

Blades Turf Care £915.90, £152.65 VAT included

BHIB/Aviva Annual Insurance £1,357.27

npower streetlighting - £172.88, £8.23 VAT included

e-on – Electricity supply to Schorne Room - £23.00, £1.10 Vat included

Lovells Fuels – oil for Village Hall delivered 22/4/22 - £456.75, £21.75 VAT included

Sparkx – VAT omitted from previous invoice - £606.03 VAT

**2022/23 Receipts**

Buckinghamshire Council Precept £15,750.00 (first instalment of £31,500)

**59/22 To fix the dates and times of ordinary meetings of the Council for the ensuing year.**

**60/22 Date of the next meeting:**

* Annual Village Meeting Tuesday 17th May at 7.30pm in the Village Hall
* Tuesday 14th June 2022 at 8pm in the Village Hall

***Jan Roffe, Clerk to North Marston Parish Council***