

# North Marston Parish Council

Clerk to the council: Ms Jan Roffe - Email: [clerk@northmarston.org](mailto:clerk@northmarston.org) or telephone 07933 624147

## PUBLIC NOTICE

**Tuesday 13<sup>th</sup> June 2023 at 8.00pm in the Village Hall**

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To: Councillors I Mordue (Chairman), D Hogbin-Mills, K Du-Plessis, A Boyt, B Newman

You are hereby summoned to attend the above meeting of North Marston Parish Council for the purpose of transacting the following business.

Members of the Public/Press are welcome to attend.

### AGENDA

**75/23 Apologies:** To receive apologies for absence.

**76/23 Members Interests:** To record declarations of interest from Members.

**Open forum for Parishioners: (under adjournment) to include 100 Club Draw**

**77/23 Co-option of Parish Councillors** to formally receive the applications from three candidates to fill two parish councillor vacancies, following the resignations of Rob Symonds and Jon Martin and to follow the co-option process.

**78/23 Minutes:**

(a) To approve minutes of the Parish Council Annual Meeting held on 9<sup>th</sup> May 2023 (circulated)

(b) To approve the minutes of the Annual Village Meeting held on 9<sup>th</sup> May 2023 (circulated)

**79/23 Buckinghamshire Council**

To receive a report from Councillor Phil Gomm

**80/23 Planning Applications:**

**To consider the following applications:**

**1. 23/01588/APP** - 3 High Street, North Marston, Buckinghamshire, MK18 3PD

Land rear of 3 High Street, North Marston, Buckinghamshire, MK18 3PD

Erection of 1 dwelling.

(Deadline for comment 27<sup>th</sup> June 2023)

**2. 23/01540/ALB** – 3 High Street, North Marston, Buckinghamshire, MK18 3PD

Listed building application for renovation and conversion of attached barn to provide additional habitable accommodation. (Deadline 27<sup>th</sup> June)

**81/23 Defibrillator at Marston Fields**

**82/23 Provision for teenagers:** To discuss and agree actions

**83/23 MVAS:** an update on MVAS grant funding and agree a financial contribution from the Parish Council.

**84/23 Environment :**

**1. Highway:** To receive an update on the following:

(i) School Hill Kerbing Project – kerbing stones used.

(ii) 040184085: drain near kerb of 47, High Street – reported as dangerous

(iii) 49 Portway: - drain marked up for further work.

(iv) 40202701: Poor state of pavement between 27 & 37 Quanton Road

(v) 40207528 Road subsidence on Portway near field gate (Marston Hill end of village)

(vi) 40221096 Pothole in centre of road in Church Street

(vii) 40222510 1 metre square pothole outside of No.4 Church Street

(viii) 4391939 1-metre square and deep pothole in Marstonfields 100 yards after first cattle grid.

(xi) 23709184 Anglian manhole cover in triangle of grass leading to Schorne Lane behind Portway bus stop.

**2. Destroyed fluorescent verge markers, Portway** (Marston Hill end) To agree action to be taken (BC responsible for Highways).

**3. Hedge cutting:**

(i) To discuss who is responsible and any action following complaint that Footpath No.4 hedges are overgrown.

**85/23 Parish Action Plan/Projects:** To receive any relevant updates on the following:

1. Playground
2. Village Hall
3. Village and Parsnip ponds
4. Aylesbury Wild Vale Project
5. Sportsfield

**86/23 Finance:**

1. To consider two quotations from Blades for the herbicide spray of the play area and cutting of the pond and village hall hedges. (Circulated)
2. To acknowledge permission given via email for the Clerk to purchase two additional Gopak tables - one 6ft (£133.20 inc. VAT) and one 4ft (£109.20 inc. VAT). Total £242.46, inc. £40.40 VAT
3. To record that the Chairman has given the Clerk £26.11 cash in respect of Coronation Street Party donations – to be deposited into the VH account.
4. To agree the release of NMPC small grants to successful organisations.

**Receipts and Payments of Accounts**

**Parish Council**

**Payments made on behalf of the Parish Council**

HMRC VAT claim return - £6,515.20

nPower - reimbursement for overcharged streetlighting - £1,059.91, no VAT (remittance advice not received and requested by Clerk for audit).

VAT Return portion to Sportsfield – Transfer from PC to SF account - £1,322.82 no VAT

HPI Instant Ink – printer ink contract - £9.49, £1.58 VAT

nPower Business - £204.11, £9.72 VAT

Wickes Building – Rock salt for The Shop salt bin - £77.00, £12.83 VAT

Avery – Stickers for Play Area Under 5's equipment - £30.30

Majestic Wine – wine for internal auditor in lieu of payment - £92.88, £15.48 VAT (as per receipt)

NBB Recycled furniture – new bench for village pond area - £792.00, £132.00 VAT

Sundries for Annual Village Meeting (tea/coffee/biscuits) – parish debit card - £10.60, no VAT

Christina Hutson – Coronation Party expenses - £418.02, £36.33 VAT

**Payments to be paid on behalf of the Parish Council**

Clerks Salary - £\*\*.\*\*\*, no VAT

Clerk's expenses – office allowance, mileage and printer paper - £55.47, no VAT

Blades Turf Care - May grass cutting - £915.90, £152.65 VAT

Tesco Mobile – Parish 'phone contract - £7.50, no VAT

**Payments received on behalf of the Parish Council**

HMRC VAT Return - £6,515.20 no VAT

Tuckett Farm – donation for defibrillator - £277.60

**Village Hall**

**Payments made on behalf of the Village Hall**

Wave Water - £106.73, no VAT

Buckinghamshire Council Premises License - £70.00 no VAT

Furniture at Work – 2 x Gopak folding tables - £242.40, £40.40 VAT

Churches Fire – Extinguisher check - £141.32, £23.55 VAT

**Payments to be made on behalf of the Village Hall**

Sarah Briggs – VH deposit refund - £50.00 no VAT

**Payments received on behalf of the Village Hall**

Sarah Briggs – hire of VH and deposit - £95.00 no VAT

**Sports Field**

**Payments made on behalf of the Sportsfield**

Wave Water - £126.62, no VAT

E-on Next - £173.78, £8.28 VAT

RT Machinery Ltd – new ride-on mower - £8,274.00, £1,379.00 VAT

**Payments received on behalf of the Sportsfield**

North Marston Parish Council – HMRC portion of VAT Return transfer from PC account - £1,322.00

North Marston and Granborough Cricket Club – donation PVC matting - £1,496.00, no VAT

**Payments to be made on behalf of the Sportsfield**

000778 100 Club 1<sup>st</sup> prize £30.00, no VAT

000779 100 Club 2nd prize £20.00, no VAT

000880 100 Club 3rd prize £10.00, no VAT

Ray Smith Engineering – Henderson Premier Door - £126.50, no VAT

**87/23 Date of the next meeting and August recess:**

1. To agree that the Parish Council will recess in August 2023.
2. The next meeting of the Parish Council will be held on Tuesday 11th July 2023 at 8pm in the Village Hall

***Jan Roffe, Clerk to North Marston Parish Council  
2nd June 2023***