

North Marston Parish Council Annual I

Clerk to the council: Ms Jan Roffe - Email: northmarston@gmail.com. Telephone 07933 624147

PUBLIC NOTICE

Annual Meeting of North Marston Parish Council Tuesday 13th May 2025 at 8.45pm in the Village Hall (Immediately after the Annual Village Meeting)

To: Councillors I Mordue (Chairman), A Boyt (Vice Chairman), D Hogbin-Mills, K Du-Plessis, B Newman, S Hill and M Tanner.

Dear Councillors, you are hereby summoned to attend the above meeting of North Marston Parish Council for the purpose of transacting the following business. Members of the Public/Press are welcome to attend.

AGENDA

64/24 To elect the Chairman of the Parish Council and to receive the Chairman's Declaration of Acceptance of Office and signature.

65/24 To elect the Vice-Chairman of the Parish Council and to receive the Vice Chairman's Declaration of Acceptance of Office and signature.

66/24 All councillors to receive and sign their individual Declarations of Acceptance of Office. The Clerk to send Pecuniary Interests forms to all councillors to be completed within 28 days of election.

67/25 Apologies: To receive apologies for absence.

68/25 Members Interests: To record any declarations of interest from Members.

Open forum for Parishioners: (under adjournment - 3 minutes per person speaking) to include 100 Club Draw for May 2025

69/25 Local Unitary Election result for Quainton Ward.

70/25 Buckinghamshire Council update, Councillor Phil Comm (because of time constraints, only if not given during the Annual Village Meeting).

71/25 Minutes: To approve minutes of the Parish Council Meeting held on Tuesday 8th April 2025. (circulated)

72/25 To verify the review of the under-mentioned Parish Council documents for 2025/26: (Circulated) (a) Standing Orders (b) Financial Regulations (c) Complaints Procedure and (d) Code of conduct (**Please note** that the remaining policies will be reviewed and updated and approved at the July meeting).

73/25 Working Groups: To appoint members to serve on the under-mentioned Working groups as required and to decide on any new groups:

- Sportsfield
- Playground
- Planning and any other groups/meetings councillors would like to suggest

74/25 To appoint representatives on the under-mentioned bodies as required: (a) Village Hall Trustees (must be Chairman) (b) Village Hall Committee (c) Community Board (d) North Bucks Parishes Planning Consortium (Councillor) (e) Parish Liaison Meeting (Councillor) (f) Any other groups/meetings councillors would like to suggest

75/25 To consider the following Planning applications:

- (i) 25/00854/APP - NORTH MARSTON**
Land Off Marston Fields Road North Marston Buckinghamshire.
Change of use of mobile home from short overnight stays to residential use
(retrospective)

- (ii) 25/01203/VRC - NORTH MARSTON**
Little Marston Marston Fields Road North Marston Buckinghamshire MK18 3PG
Variation of condition 2 (materials) 8 (plans) relating to application
20/01539/APP (Remodelling of existing garage and store with construction of
new single storey link extension to existing single storey dwelling)

- (iii) Any updates regarding Solar Farm/BESS proposals in the area.**

76/25 Update: Land to the north of Quainton Road

77/25 To discuss the applications received from local organisations for a Parish Council Small Grants scheme and agree the awards to be made. (Excel spreadsheet circulated)

78/25 Short debrief following the Parish Council's VE Day celebrations "Picnic in the Park" on Bank Holiday Monday, 5th May

79/25 To discuss/agree Energy Tariffs as the end of electricity and streetlighting 2-year contracts approach.

80/25 To receive relevant updates and agree any actions on the following:

- 1. Village Hall
- 2. Shop storage area (i) Wi-fi update
- 3. Play Area
- 4. Village Pond and Parsnip Pond
- 5. Defibrillators

81/25 To receive any updates and agree any actions on the following:

Environment

1. Highways

- (i) Any new and resolved road issues
- (ii) Parking
- (iii) MVAS
- (iv) Streetlighting

2. Grass and Hedges

82/25 Projects: To receive updates, discuss and agree any actions on the following:

- (i) To discuss/agree the replacement of the posts around the village upper and lower greens with posts of boulders.
- (ii) The Parish Barn (Councillor Hill)
- (iii) Website (Councillor Tanner)
- (iv) New streetlight opposite Sports field entrance (Councillors Mordue and Hill)
- (v) Encouraging Wildlife/Aylesbury Vale Wild Project (Councillors Hogbin-Mills and Du-Plessis)

83/25 Sportsfield: Relevant updates

84/25 FINANCE

1. To acknowledge receipt of the Parish Precept of £18,232.73 (tranche one of two)
2. To approve the Annual Governance and Accountability Return 2024/25.
3. To agree Insurance quotation from Ecclesiastical (if received prior to meeting).
4. To approve the Asset Register for 2024-25 (as part of the audit).
5. To approve the VAT Return 2024-25 (as part of the audit).

To approve the following Payments and Receipts:

Receipts and Payments of Accounts

Payments made on behalf of the Parish Council

SSE Energy – streetlighting 01/03– 31/03 - £18.80, £2.06 VAT

HP Instant Ink – Printer ink contract 18/03-18/04- £5.49, £0.92 VAT

Blades – April grass cutting - £882.40, £147.07 VAT

Law Group LLP – Counsel’s fees land at Quanton Road drafting of supplementary Statement of Case - £1,440, £240.00 VAT

Law Group LLP – Solicitor’s fees March - £444.00, £74.00 VAT

Ebay – Winner rosettes for VE Day teddy bear competition - £11.64, no VAT

Amazon – various purchases for VE Day celebrations – Total: £63.20, £10.52 VAT

Amazon – paper tablecloths for VE Day event - £23.97, £3.99 VAT (all invoiced)

Amazon – 24 cupcake toppers - £5.99 no VAT

Amazon – Magic bubbles prizes - £17.70, £2.96 VAT

Ian Mordue – expenses in connection with the VE Day event – tbc and agreed at meeting

Payments to be made on behalf of the Parish Council

Clerks Salary for April - £***.**, no VAT

HMRC – Clerk’s PAYE tax - £***.**

Employers N.I £**.**

Office Reimbursement for April and VE Day expenses £26.00 and £32.80 – Total £58.80, no VAT

Reimbursement to Clerk for Employers N.I. contributions mistakenly deducted from Clerk’s pay tbc.,

Law Group LLP – Solicitor’s fees for preparation and attending a full day’s mediation – £7,123.20, £1,187.20 VAT

Tesco Mobile – parish phone contract - £8.09, no VAT

Christina Hutson – Barley straw extract for pond and 3 x barley straw bales - £38.94, £6.50 VAT

Payments received by the Parish Council

Buckinghamshire Council – Precept (1 of 2 tranches), £18,232.73, not VAT

Village Hall

Payments made on behalf of the Village Hall

Katherine Wetherell – VH cleaning April - £112.50, no VAT

North Marston Community Shop – hire of VH for AGM - £36.00, no VAT

E-on Next - electricity Village Hall – 1st- 31st March - £89.95, £4.28 VAT

E-on Next - electricity Schorne Room – 1st- 31st March - £62.00, £2.95 VAT

Payments received on behalf of the Village Hall

S.O’Gorman, hire of VH for birthday party and deposit - £114.00, no VAT

Sportsfield

Payments made on behalf of the Sportsfield

Rebecca Parker-Marvellous Marigolds April cleaning - £67.50, no VAT

James Radcliffe – mower fuel and trim trail - £293.21, £48.87 VAT

Payments Received on behalf of the Sportsfield

North Marston & Granborough Football Club – hire of facilities 2025.26 - £1,500

Payments to be made on behalf of the Sportsfield

May 100 Club Prizes

000851 100 Club 100 Club 1st prize April £30.00, no VAT

000852 100 Club 100 Club 2nd prize April £20.00, no VAT

000853 100 Club 100 Club 3rd prize April £10.00, no VAT

85/25 Date of the next meeting: The next meeting of the Parish Council will be held on Tuesday 10th June 2025 at 8.00pm in the Village Hall.

86/25 CLOSED SESSION – To discuss next steps following mediation over the land at Quinton Road.

Jan Roffe, Clerk to North Marston Parish Council, 7th May 2025