**Draft minutes of the North Marston Parish Council held in the Village Hall on Tuesday 14th November 2017 at 8.00 pm**

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**Attendees:**, Cllr Symonds (acting chair) Cllr Hogbin-Mills, Cllr Boyt, Cllr Blake, Tersa Lane, Clerk Rachel Callander & 9 Parishioners

**100 Club Draw**: 1st prize number 70 Cynthia Hall, 2nd prize number 7 Bill Osborne, 3rd prize number 48 Cathy Gouldstone

**110/17 Attendance and apologies;** Cllr Mordue (chair), Cllr Du Plessis, Cllr Hewson, Cllr Martin

**111/17 Members Interests:** Cllr Hogbin-Mills – AVB 114/17

**112/17 Minutes: Approved** Minutes from Parish Council Meeting dated 10th October 2017

**113/17 Planning:**

* **Resolved: 17/04084/APP** 4 Schorne Lane - Opposed. Parking should be moved away from the bend of the road. The new build would remove a visually important link to the countryside resulting in a loss of amenity to several residents.(GP35)
* **Proposed residential plan** for Portway – confirmed plans from the land developer have not yet been received. It was agreed a working party would be set up for all future village development if these plans came forward. Noted that the infrastructure and amenities are key in any development.

**114/17 AVDC**

**The following was confirmed by Cllr Kevin Hewson who was unable to attend the meeting:**

* Vale of Aylesbury Local Plan

The ‘VALP’ has now moved to public consultation and runs until Thursday 14 December when it is sent to the planning inspector for examination. It is vital that this moves to submission before 31st March 2018. Any delay could mean signiﬁcantly higher housing numbers. Further information about the VALP and the consultation can be found at www.aylesburyvaledc.gov.uk/localplan

* Unitary Council- Last week the DCLG looked likely to approve the Dorset Unitary proposal. There is now an expectation that Buckinghamshire will be next.
* National Infrastructure Commission- The report will be published by the end of November. We are within a ‘Central Area Growth Board’, a central ﬁnding being that ‘a lack of sufﬁcient and suitable housing presents a fundamental risk to the success of the Area’. The Chancellors budget on 22nd November may say more on this.
* Aylesbury Vale Broadband - AVB is a private limited company and is 95% owned by AVDC. The CEO has resigned and discussions are ongoing that the existing business will be sold. Kevin fully supports the concept and need of providing faster broadband to our rural communities and will continue to work with the Parish Council and local residents to resolve the current problems.

**Aylesbury Vale Broadband (AVB)** – Cllr Janet Blake and Teresa Lane (AVDC) attended the meeting and presented an update on AVB from a AVDC perspective as follows:

The CEO, Andrew Mills, resigned from AVB after interest from another company to take on the existing network and expand it was shown. The deal with the new company should come to fruition soon. Janet and Teresa are aware that there has been disruption to the service during this period and are providing technical support to those residents that require it. The equipment residing on Andrew’s premises will be moved soon. The email for support is support@avbroadband.co.uk. A letter will be sent to all customers informing them of how to contact support.

**Neighbourhood plan –** Confirmed that an application for a grant will be applied for and discussions with other parishes will take place and a decision made in the December meeting.

**115/17 Environment;**

 i. **Highway:**

* Confirmed 46035291 Intermediate 40mph sign on NM will be replaced during the winter – no exact time presented by tfb
* Confirmed 46010044 and 46031824 Blocked gulley and drains on NM hill will be actioned during the winter – no exact time presented by tfb
* Confirmed 46033044 Pavement in Granborough Road reported in December being looked at again 7th March still awaiting action
* Confirmed 40038437 Collapsed Granborough road by Sportsfield has not been sufficiently mended. Tfb date tbc
* Resolved Schorne lane potholes.
* Confirmed School Hill – carriageway subsidence at two locations Tfb date tbc
* Resolved School Hill -‘Unsuitable for HGVs sign’
* Confirmed Portway new patches have come away will be part of routine inspection
* Resolved 40047445 water stop cock outside Dudley Close
* Confirmed 40047556 Potters farm pothole – the wrong potholes were filled in Tfb date tbc
* Confirmed the Tfb new ‘contact us’ form was acknowledged
* Resolved LAF meeting 5th December will be attended by Cllr Symonds

 ✦ Traffic Calming in the village

* Confirmed that the monthly Sentinel and MVAS reports had not been received. The NMCSW report should be published each month in the village magazine. The Operational Procedure for use of Sentinel will be circulated to Councillors for approval in Decembers meeting. There are 8 approved TVP locations.
	+ - * Confirmed the retirement of Wendy Taylor (PCSO). Wendy will continue as a Thames Valley Police volunteer and continue the Administration of the Speedwatch Scheme
			* Confirmed Clerk to follow up 30mph signage at bottom of Quainton Road with Tfb.

ii. **Hedges/Village Upkeep**

* Agreed that the dog fouling problem along Marston Fields and the Pond pavement need to be addressed to enable the areas to be continued to be mown.
* Agreed to look at the legality of placing cameras to monitor dog owners on Marston Fields regarding dog fouling
* Resolved: 3 quotes were obtained to remove the undergrowth at the bottom of NM Hill and agreed to proceed with Lynch Garden Services quote £600.
* Resolved: The PC will pay for the Sportsfield Hedge and will obtain quotes
* Confirmed a letter has been written to the resident for the damage to Quainton Road kerb and are also awaiting a response from Tfb regarding procedure in such cases.

**iii. Street Lights**

* Resolved: 2 Schorne lane
* Agreed to report light 7 outside number 49 Quainton Road

**Parish Action Plan/Projects:**

1. Playground - Confirmed there was no update on the draft proposals
2. Pond – confirmed 3 quotes had been obtained and agreed to proceed with Denchworth Pond & Garden Services (quote £4-6K no design fee) Timescales to be confirmed. A microgrant for the liner will be applied for.
3. Neighbourhood watch – agreed the minutes from the meeting 7th November to be followed up.
4. Councillor Vacancy – Confirmed there has been one interested party and the notice will be placed again.
5. Community Development – Agreed the Community Impact Bucks information will be circulated to councillors for comment prior to subscribing. Also input from the voluntary groups should be obtained.
6. Village communication of information – Confirmed that discussions had taken place with the village magazine editor as to how the magazine can be made more widely available and bring the two villages together. Cllr Hogbin-Mills to take this forward.
7. Refresher training: CPR/defibrillator training – Agreed to set a training date

**Village Hall:**

1. Village Hall extension – confirmed the carpenter needs to complete the valley boards before the roof can be completed. This will take place w/c 20th November. The area provisioned for MADS will now become a storage room at the back of the hall for Pre school equipment and chairs/tables.
2. Village Hall refurbishment – agreed to obtain quotes for the painting of the hall.
3. Schorne Room floor- confirmed helpers will help move the furniture 17th and 19th
4. Varnishing of floor – Confirmed ACH supplied a quote and another quote will be obtained, The floor varnishing will not take place until after the hall is decorated.
5. Resolved: VH fence/oil tank surround complete
6. Resolved: Key Box will be replaced and frequency of code change tbc
7. Resolved: Pre School will pay £5.21/hour starting w/c 30th October. £5.21 is the breakeven point to cover all costs incurred by pre school.

**116/17 Finance;**

1. Agreed Cllr Boyt to sign the TSB signatory form
2. Resolved: The Parish Council will pay ECC £300 for graveyard maintenance
3. Confirmed that 2018/19 budgets will be confirmed in Decembers meeting. Precept confirmation is required by 19th January 2018 and by law March 4th 2018
4. Confirmed that the amount of the Community Loan 2016-2017 (070) required will be confirmed for approval by 21.11.2017

**Receipts and Payments of Accounts**

**The following cheques have been raised for the Parish Council**

001379 Clerk Salary £\*\*.\*\*, no VAT included

001380 Clerk Expenses £42.75 no VAT included

001381 SLCC membership renewal 30/11/2018 £38.00, no VAT included

001382 Aylesbury Mains Ltd £127.56, £21.26 VAT included

001383 Rachel Callander (Domain Monster) £7.19, £1.20 VAT included

001384 More solutions website hosting 01/07/2017-30/6/2017 £50.26, £8.38 VAT included

001385 Lynch Garden Servcices £180.00, no VAT included

**The following cheques have been raised for the Village Hall**

000526 Tricia McSweeney deposit refund £50.00

000527 Laura Tanner deposit refund £50.00

000528 JM Fencing £1,550.00 No VAT included

DD E.On Electricity VH £19.04, £0.91 VAT included

000529 PRA Randles VH porch woodstain, £230.00, No VAT included

000530 IPM (VH ext electrics) £9722.14, £1620.36 VAT included

000531 Lynch Garden Services £40.00, no VAT included

000532 Emma Lynch £125.00, no VAT included

**The following cheques have been raised for the Sportsfield**

000537 James Radcliffe (sportsfield hand towels) £55.84, £9.31 VAT included

000538 Buckingham Cricket club deposit refund £100.00

DD E.On electricity £39.80, £1.90 VAT included

000539 xx 100 Club 1st prize £30.00, no VAT included

000540 xx 100 Club 2nd prize £20.00, no VAT included

000541 xx 100 Club 3rd prize £10.00, no VAT included

000542 More Control UK Ltd (screwfix parts) £59.36, £9.89 VAT included

**117/17 Posts and Consultations**

* BCC Chairman Reception Invitation 25/10/17
* VALP Presentation 4/10/17
* Bucks & MK ALC training news – Resilience Planning and Procurement
* 2018 Boundary Review
* Parish Liaison Meeting minutes 13/9/17
* NBPPC minutes 11/10/17 (special meeting 29/11/17/ordinary meeting 10/01/18)
* LAF Budget consultation deadline 19/11/17
* Tfb contact form 24/10/17

**118/17 Parish Clerk**

* Agreed Clerk’s contract will be finalised by Decembers meeting
* Resolved - Purchase of storage unit £75
* Agreed Clerk will attend
	+ General Data Protection freedom of information Webinar seminar 17th January £35.00 for SLCC members
	+ Cllr to attend Demystifying planning 24th May 2018 £55.00

**119/17 Date and time and venue of the next meeting; The Parish Meeting will be held at the Village Hall, North Marston on Tuesday 12th December 2017 at 8.00pm**

RachelCallander - Parish Council