**Minutes of the North Marston Parish Council Annual Meeting held at the**

**Village Hall on Tuesday 8th May 2018 at 8.00 pm**

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**Attendees:**, Cllr Mordue, Cllr Boyt, Cllr Martin, Cllr Hogbin-Mills, Clerk Rachel Callander & 12 Parishioners

**100 Club Draw**: 1st prize 8 Jeff Scott, 2nd prize 30 Carrie Smyth, 3rd prize 32 Freda Holden

**Open Forum**:

* Scott Raven, elected for the Quainton District, introduced himself. His point of contact is on the front page of the website northmarston.org
* Cllr Howard Mordue provided an insite into the advantages of having 2 unitaries, North and south following the minded-to decision to opt for a single unitary in March 2018 by Sajid Javid, Secretary of State for Housing, communities and Local Government.

Visit [www.futurebucks.co.uk](http://www.futurebucks.co.uk) for all the facts.

To comment on the minded-to decision before the 25th May email sajid.javid@sommunities.gsi.gov.uk

**40/18** Ian Mordue was re-elected as Chairman and signed the Declaration of Acceptance of Office

**41/18** Rob Symonds was re-elected as Vice Chairman and will sign the Declaration of Acceptance of Office on 15th May 2018

**42/18** Confirmed Councillors present updated their Register of Interests. Those absent will be asked to update their register of Interests before the meeting on 15th May 2018.

**43/18 Apologies;** Cllr Blake, Cllr Du Plessis, Cllr Symonds, Cllr Garey

**44/18 Members Interests:** None

**45/18 Minutes: Approved** Minutes from Parish Council Meeting dated 10th April 2018

**46/18 Working Parties:**

1. Village Hall – confirmed a working party exists
2. Sportsfield - confirmed a working party exists
3. North Marston Speed Watch (NMSW) - confirmed a working party exists
4. Neighbourhood Plan - confirmed a working party exists
5. Confirmed there are no other new working parties required

**47/18 Outside Bodies; To appoint representatives to attend the following:**

 a. Village Hall Trustees – Ian Mordue

1. Winslow Local Area Forum – Rob Symonds
2. North Bucks Parishes Planning Consortium - Rob Symonds
3. Parish Liaison Meeting – Agreed to rotate the attendance amongst the councillors
4. No other groups/meetings were suggested by the councillors

**48/18 Resolved:** The under-mentioned council documents for 2018/2019 were approved for the forthcoming financial year. The Standing Orders now include GDPR.

 a. Standing Orders

1. Financial Regulations
2. Complaints Procedure
3. Code of Conduct
4. Assets Register and Risk Register
5. Charity Policy
6. Equality Policy
7. Councils Procedure for handling requests made under the Freedom of Information

Act 2000 and the Data Protection Act 1998

**49/18 Planning**

Resolved: 18/01198/APP 25 Granborough Road was approved, with the suggestion that the double doors face the Sportsfield

**50/18 AVDC:**

Confirmed Janet Blake was unable to attend the meeting and so an update on BCC/AVDC will be on June 12th

**51/18 Neighbourhood Plan:**

Resolved: Michael Lane, Neighbourhood Plan Chairman provided an update in the absence of Cllr Du Plessis. The NP is the Village’s plan for the next 15-20. The community will be heavily involved in creating the plan which covers all aspects of the village. The plan will go to a referendum on its completion when all of the village will be asked to vote on its implementation. 51% of those voting need to agree with the plan before it can be implemented. The grant up to £9K has been applied for. The NP does not replace the Local Plan but helps AVDC support North Marston in terms of housing development. All news on the NP can be found on the website northmarston.org

**52/18 Environment :**

1. **Highway: Confirmed there was no update for the following:**
* 46010044 and 46031824 Blocked gulley and drains on NM hill
* 46033044 Pavement in Granborough Road
* 40038437 Collapsed Granborough road by Sportsfield
* 40072187 24 High Street
* 40072188 16 High Street

Traffic Calming in the village

* Confirmed there has been no April data for Sentinel and MVAS
* Confirmed that Nicky Day provided a cost comparison between different suppliers of the SID equipment. The councillors agreed they would look at the budget and see what is the best solution for traffic calming.
* Agreed that the gates coming into the village need to be made more visible.

ii. **Hedges/Village Upkeep**

* Confirmed that in the absence of Cllr Du Plessis and Cllr Symonds the update on the biodiversity proposal will be in the June meeting
* Resolved: North Marston School Eco Council will be asked to run a competition in school to help stop litter dropping. 2 prizes will be awarded.

**iii. Street Lights**

* Resolved: The updated quote for the replacement of the street lights was agreed with an increase from £10,730 to £11,840 due to increased costs per light. This will be over a 5 year period.

**Parish Action Plan/Projects:**

* Playground – Confirmed due to the absence of Cllr Du Plessis this update will be in the June meeting
* Pond – Confirmed the pond project will commence 10th May 2018. The Plant plan produced by Cllr Du Plessis was acknowledged in the meeting.
* Confirmed the magazine will be produced free to the village for the first 2 months whilst the format is finalised.
* Resolved: To apply to the Armed Covenant Fund Trust for a contribution towards 2 silhouettes of soldiers for Armistice Day. The Parish Council will contribute with all funds raised going to charity.

**Village Hall:**

1. Confirmed Village Hall extension is near completion
2. Resolved: The quote of £405 + VAT for the blinds was approved for the 3 Village Hall windows.

**53/18 Finance:**

* Resolved: VAT return update
	+ Sportsfield £3,733.03, Parish Council £661.92, Village Hall £12,385.37
	+ Total £16,780.32

**Receipts and Payments of Accounts**

**The following cheques have been raised for the Parish Council**

001415 April Clerk Expenses £23.52, no VAT included

001416 April Clerk Salary £\*\*.\*\*, no VAT included

001417 Lynch Garden Services £190, no VAT included

**The following cheques have been raised for the Village Hall**

DD E.on Schorne Room electricity £5.29, £0.25 VAT included

E.on Village Hall electricity £38.80 credit received

000565 Lovell Fuels £261.98, £12.48 VAT included

000566 P.R.A Randles £110.00, no VAT included

000567 Emma Lynch £160.00, no VAT included

**The following cheques have been raised for the Sportsfield**

000561 James Radcliffe £57.77, £9.63 Vat included

000562 J.M.Fencing £360.00, no Vat included

000563 100 club 1st prize Jeff Scott £30.00, no Vat included

000564 100 club 2nd prize Carrie Smyth £20.00, no Vat included

000565 100 club 3rd prize Freda Holden £10.00, no Vat included

000566 James Radcliffe (Viking signs) £14.51, £2.42 Vat included

000567 Lane’s Landscape Contractors £681.61, £113.60 VAT included

000568 Lynch Garden Services £240, no VAT included

**54/18 Posts and Consultations**

* Parish Liaison Meeting 2nd May
* Winslow & District LAF priority funding 17th April
* Invitation to Penn public meeting 3rd May – proposed unitary authority for Bucks
* Calor Rural Community funding

**55/18 Next Parish Council meeting:**

* May 15th Annual Parish Meeting (voluntary groups) location VH 7.30pm
* June 12th Parish Meeting at the Village Hall at 8pm

RachelCallander - Parish Council Clerk