**NOTICE OF MEETING**

**The Parish Council Meeting will be held at**

**Village Hall, North Marston**

**Tuesday 7th May 2019 at 8.00pm**

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**Open forum for Parishioners: (under adjournment) to include100 Club Draw**

**158/19** Election of the Chairman of the council

To appoint a Chairman and receive a Declaration of Acceptance of Office

**159/19** Election of the Vice Chairman of the council

To appoint a Vice Chairman and receive a Declaration of Acceptance of Office

**160/19** All councillors will receive their Register of Interests for updates

**161/19 Attendance and apologies;** To receive and accept any apologies

**162/19 Members Interests:** To record declarations of interest from members

**163/19 Minutes:**To approve minutes of the meeting dated 9th April 2019

**164/19 Working Parties;** to appoint/confirm members and decide on any new parties

**165/19 Outside Bodies; To appoint representative to attend the following;**

a. Village Hall Trustees (must be Chairman)

1. Winslow Local Area Forum
2. North Bucks Parishes Planning Consortium
3. Parish Liaison Meeting
4. Any other groups/meetings councillors would like to suggest

**166/19** Review the under-mentioned council documents for 2019/2020

a. Standing Orders

1. Financial Regulations
2. Complaints Procedure
3. Code of Conduct
4. Assets Register and Risk Register
5. Councils Procedure for handling requests made under the Freedom of Information

Act 2000 and the Data Protection Act 1998

g. Charity Policy

h. Equality Policy

i. Data Protection Policy

j. Data Retention Policy

k. Privacy Notice – councillors & public

**167/19 AVDC/BCC:**

* To receive an update report from AVDC - District councillor Scott Raven

**168/19 Neighbourhood Plan:**

* To receive an update – Cllr Du Plessis

**169/19 Environment :**

i. **Highway:** To receive an update on timescales for the following:

* 46033044 Pavement in Granborough Road
* 40093437 2 Granborough Road
* 40097999 Marston Road
* Kerbing at the Forge End of the pond
* 40098633 16 High Street middle of road
* 40099856 Middle of road by 6 Portway
* 40101906 Bend by salt bin
* 40101721 Junction of Quainton Road and High Street
* Traffic Calming in the village
* To receive Monthly Sentinel and MVAS reports - NMCSW
* Update on the testing and data file from the Seirzega GR33L

ii. **Hedges/Village Upkeep**

* To discuss the quote for replacement/mending of the poles around the greens on High Street
* To discuss the quote for the upkeep/painting of the village gates
* To discuss the cleaning of the bus shelters
* To discuss the quote for the repair of the outdoor VH 4 seater bench table for the pond/play area
* Update on Footpath signposts NMA/15/1 49 Quainton Road, Reference 190429286 and NMA/10/1 Mortons schorne Lane Reference 190447195

**170/19 Parish Action Plan/Projects:**

1. **Playground –** To receive an update on the plan
2. **Pond -** To receive an update on the metered standpipe and Anglian Water quote
3. **Village magazine -** To receive an update & Granborough involvement. To discuss the proposal of joining together with Oving.
4. **Village Hall –** To receive an update on extension doors/door widening of Schorne room and ramp into the VH from the front. To finish the pipe work at the back of the VH.
5. **Defibrillator –** Update on ongong costs and installation
6. **Pre School –** Update on the review with Pre School
7. **Donate a Gate request -** Discuss

**171/19 Finance:**

**Receipts and Payments of Accounts**

The following cheques have been raised for the Parish Council

000627 Clerk May salary £\*\*.\*\*, (incl 3 hours PC overtime & 15 hours magazine) no VAT included

000628 Clerk May expenses £169.46, £1.17 VAT included (bench vat tbc on purchase of item)

000629 Defib Store Ltd £1,582.80, £263.80 VAT included

000630 Aylesbury Mains Ltd £2,138.40, £356.40 VAT included

000631 PRA Randles £70.00, no VAT included

000632 Creative Digital Printing £339.00, no VAT included

**The following cheques have been raised for the Village Hall**

DD E.on VH £23.86, £1.14 VAT included

DD E.on Schorne £8.53, £0.41 VAT included

**The following cheques have been raised for the Sportsfield**

000614 100 Club 1st Prize £30.00, no VAT included

000615 100 Club 1st Prize £20.00, no VAT included

000616 100 Club 1st Prize £10.00, no VAT included

DD E.on £60.51, £2.88 VAT included

000617 S&C Slatter £629.40, £104.90 VAT included

**172/19 Posts and Consultations**

* Government launches £3m scheme to regenerate village halls
* BMKALC Parish Unitary Liaison 05/04/2019
* News Update from TfB for Parish and Town Councils
* Oxcam Expressway
* BMKALC Parish Liaison workshops notes 23.04.2019

**173/19 Next Parish Council meeting:**

* May 7th 2019 Annual Parish Council meeting at the Village Hall at 8pm
* May 14th Annual Village meeting at the Village Hall at 7.30pm

***Rachel Callander - Parish Council Clerk***