**NOTICE OF MEETING**

**The Parish Council Meeting will be held virtually on ‘Zoom’**

**Tuesday 12th May 2020 at 8.00pm**

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**Meeting ID**: 891 5182 3611

**Password**: 306740

***Parishioners please contact me if you are intending to attend.***

**Open forum for Parishioners: (under adjournment) to include 100 Club Draw**

**040/20** Election of the Chairman of the council

 To appoint a Chairman and a Declaration of Acceptance of Office will be sent by email

**041/20** Election of the Vice Chairman of the council

 To appoint a Vice Chairman and a Declaration of Acceptance of Office will be sent by email

**042/20** All councillors will receive their Register of Interests for updates prior to June meeting

**043/20 Attendance and apologies;** To receive and accept any apologies

**044/20 Members Interests:** To record declarations of interest from members

**045/20 Minutes:**To approve minutes of the meeting dated 14th April 2020

**046/20 Working Parties;** to appoint/confirm members and decide on any new parties

* Neighbourhood Plan – Cllr Du Plessis
* Sportsfield Committee – Cllr Mordue & Cllr Martin
* North Marston Community Speed Watch – Cllr Martin
* Poors Piece & Clocklands – Cllr Martin & Cllr Symonds
* Playground Project proposed – Cllr Boyt & Cllr Hogbin Mills to help Cllr Du Plessis
* Wildlife Group – Trevor Jenkins

**Outside Bodies; To appoint representative to attend the following;**

* Village Hall Trustees (must be Chairman) - Cllr Mordue
* Winslow Local Area Forum - Cllr Symonds
* North Bucks Parishes Planning Consortium - Cllr Symonds
* Parish Liaison Meeting - Clerk to provide a rota for all councillors
* Any other groups/meetings councillors would like to suggest

**047/20 Review the under-mentioned council documents for 2020/21**

Standing Orders, Financial Regulations, Complaints Procedure, Code of Conduct, Assets Register and Risk Register, Councils Procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998, Charity Policy, Equality Policy, Data Protection Policy, Data Retention Policy, Privacy Notice – councillors & public

**048/20 Buckinghamshire Council**

* To receive an update report from Cllr Scott Raven

**049/20 Planning Applications**

 20/01231/APP: 10 Portway

 20/01413/AOP: Land adjacent to 6 Marston Fields

**049/20 Neighbourhood Plan:**

* To receive an update on the Groundwork Grant Application 2020/21– Clerk

**050/20 Environment :**

 i. **Highway:** To receive an update on timescales for the following:

* **40128797 2 blocked drains left side below** St John’s Manor
* **40131558 White lines at Junction of Schorne Lane & Church Street**
* **40130975 Outside 7 High Street**
* **40130662 Blocked drain High Street**
* **40131396 Outside 2c Granborough Road**
* **40132835 Kerb opposite 71 Quainton**

ii. **Hedges/Village Upkeep**

* To discuss the next steps for the ‘Reconnecting North Marston with Nature’ document

**051/20 Parish Action Plan/Projects:**

* **Playground –** To receive an update on the plan - Cllr Du Plessis

To review the cost & VAT payment – Cllr Du Plessis/Clerk

To review request to Gigaclear - Cllr Mordue

* **Pond -** To confirm the best options for filling the pond
* **Village Hall –** To confirm the action regarding the roof
* **Village Street Lighting –** Discuss SSE vs E.on 3 year contract quote
* **Quainton Road path from Shepperds Close –** to review the Feasibility Study PID
* **Website:** To acknowledge that the website@northmarston.org domain is no longer needed
* **New Councillor –** to discuss the vacancy
* **Online Banking** – to discuss the options of TSB or Unity Banking

**052/20 Finance:**

* Insurance – To review the Insurance quotes for the PC/VH/SF for 2020/21
* Playground – To review 2020/21 budgets to allow for the playground VAT to be paid

**Receipts and Payments of Accounts**

The following cheques have been raised for the Parish Council

001587 Lynch Garden Services £1,065, no VAT included

001588 Clerk May salary £\*\*.\*\*, (incl 8 hours April magazine) no VAT included

001589 Clerk April expenses £31.39, noVAT included

001590 Chapman Planning £570.00, no VAT included

001591 New Era Printing April magazine £334.00, no VAT included

 (NP grant return tbc)

**The following cheques have been raised for the Village Hall**

000676 Lynch Garden Services £40.00, no VAT included

000677 Ian Mordue Expenses £141.60, £23.60 VAT included

DD E.0n Schorne Room (18.03.2020-19.04.2020) £18.95, £0.90 VAT included

DD E.on VH (18.03.2020-19.04.2020) £45.74, £2.18 VAT included

**The following cheques have been raised for the Sportsfield**

000660 100 Club 1st Prize £30.00, no VAT included

000661 100 Club 1st Prize £20.00, no VAT included

000662 100 Club 1st Prize £10.00, no VAT included

DD E.on SF (17.03.2020-17.04.2020) £44.40, £2.11 VAT included

**053/20 Next Parish Council meeting:**

* To discuss the Annual Village meetings scheduled for May 19th 2020
* June 9th 2020 Meeting place tbc

 ***Rachel Callander - Parish Council Clerk***