# Minutes of the North Marston Parish Council Meeting held virtually

# on ‘Zoom’ Tuesday 8th December 2020 at 8.00pm

# Due to the coronavirus meetings cannot be held in a public place NALC briefing dated 3rd April 2020

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Attendees**:**Cllr Symonds, Cllr Du Plessis, Cllr Martin, Cllr Boyt, Clerk Rachel Callander & 2 members of the public

100 Club Draw: December double Draw: 1st prize 20 Elizabeth Crocker, 19 Jo Radcliffe, 3rd prize 74 Steve & Tanya Gates

104/20 Attendance and apologies**;** Cllr Hogbin-Mills

105/20 Members Interests**:** None

106/20 Minutes**:** Approved minutes of the meeting dated 10th November 2020.

107/20 Buckinghamshire Council**:** No update was received

## 108/20 Planning Applications

* Resolved: No Objections 20/03711/APP 2 Church Street

109/20 Neighbourhood Plan**:** The writing of an initial draft is expected to begin in January 2021, with the intention of presenting a completed Draft Neighbourhood Plan to the Parish Council for endorsement three months later. Following a required formal parish consultation, the Plan can then be submitted for independent examination prior to a parish referendum.

The Parish Council were actioned to provide lists of any aspirations to provide future facilities and improvements in the parish which are outside the strict limitations of the Plan by end January 2021.

**110/20 Winslow and Community Board Update – Cllr Boyt reported:**

* Martin Dickman has been elected as the contact between the community and the council
* Funding available:

Community Area Priorities Fund: £81,254 (up to 50% can be spent on transport)

Health and Wellbeing Fund £20,833

Infrastructure Fund: £217,629

* Action groups can be joined which consider funding applications relevant to their area of work

111/20 Environment **:**

i. Highway**:** No update on the following

* **40128797 2 blocked drains left side below** St John’s Manor
* **40131558 White lines at Junction of Schorne Lane & Church Street**
* **40130975 Outside 7 High Street (40143704)**
* **40130662 Blocked drain High Street**
* **40131396 Outside 2c Granborough Road**
* **Blocked drain outside Valentine cottage Quainton Road logged again.**
* **Resolved - 40147937 Near kerb outside 4 Church Street**

ii. Hedges/Village Upkeep

* Cllr Hogbin Mills to present a coded map in the January meeting to show the classification of hedge cutting in the village.
* Cllr Symonds to produce a coded map of the lawn mowing and frequency around the village.

## 112/20 Parish Action Plan/Projects:

* Playground **–**

1. Cllr Du Plessis reported that there has been no dry period to lay the pathway and this will be done over the winter. Grass seeding to be done in March. Kompan to be contacted regarding the grant end date.
2. The quote for the pagoda base £2,600 + VAT was approved
3. PW Landscapes to be asked if the concrete base for the bike rack can be incorporated in the pagoda base cost. A 4-6 bike rack stand to be looked at.
4. CCTV to be installed over the Christmas period.
5. Agreed Streetscene will install a waste bin at a cost of £117.41 + VAT and a yearly cost of £62.28 + VAT to empty it. The bin will be positioned by the pagoda.
6. The final quote of £1,270 VAT was approved for the main carpark/playground fence & fencing across the back of the shop/BT unit, paving slabs outside the Quainton road gate and levelling of paving slabs inside the gate.

* **Village Hall** – No quotes received for the unfinished parts of the VH extension
* Pond **–**

1. Resolved – the quotes for £600 incl VAT were approved for the maintenance of the pond.
2. Agreed that the source of water to fill the pond will firstly be the well water IF the levels of phosphate and nitrate are within acceptable limits. If they are not Anglian Water will be used as emergency filling. A standpipe license will be sort.

* **Website** – Cllr Mordue reported the website is using the latest version of Wordpress and that the front template needs upgrading and the calendar needs looking at. Cllr Mordue and Cllr Hogbin-Mills to action.
* Traffic Calming **–** Agreed Trevor Jenkins will present low cost solutions to the PC in the January meeting.

**113/20 Finance:**

* Agreed a budget & precept meeting will take place before the January meeting. Clerk to set a date.
* Acknowledged the approval of the 2020/21 external audit by PKF Littlejohn
* Acknowledged the work Peter Bowden has carried out for NM Parish Council. Roger King to commence as Internal Auditor in March 2021.

**Receipts and Payments of Accounts – approved by Cllr Symonds 10th December and paid 11th December 2020**

**The following will be paid online for the Parish Council**

Clerk December salary £\*\*.\*\*, (incl 10 hours November magazine) no VAT included

Clerk November expenses £78.56, no VAT included

Rob Symonds Expenses £37.40, no VAT included

E.on Electricity £169.03, £8.05 VAT included

Swarco £240.00, £40.00 VAT included

Bucks Council Dog waste service April 2020-March 2021 £531.47 incl £88.58 Vat

**The following will be paid online for the Village Hall**

DD E.on Schorne Room £5.84, £0.28 VAT included

Credit E.on VH £38.90, £1.85VAT included

DD Wave water £73.59, no VAT included

Emma Lynch 11.10.2020-05.12.2020 £200.00, no VAT included

**The following will be paid online for the Sportsfield**

The following cheques have been raised for the SF during September

DD E.on £55.77, £2.66 VAT included

DD Wave water £17.55, no VAT included

Lanes Landscape Contractors £96.54, £16.09 VAT included

Clerk expenses for December 100 club £120.00

*100 club 1st double prize Elizabeth Crocker £60.00, no VAT included*

*100 club 2nd double prize Jo Radcliffe £40.00, no VAT included*

*100 club 3rd double prize Steve & Tanya Gates £20.00, no VAT included*

**114/20 Next Parish Council meeting:**

* January 12th 2021 Zoom 8pm

***Rachel Callander - Parish Council Clerk***