**NOTICE OF MEETING**

**The Parish Council Meeting will be held at the *Village Hall***

**Tuesday 11th May 2021 at 8.00pm**

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**Open forum for Parishioners: (under adjournment) to include 100 Club Draw**

**044/21** Election of the Chairman of the council

 To appoint a Chairman. The Declaration of Acceptance of Office to be signed and a Register of Interests to be received

**045/21** Election of the Vice Chairman of the council

 To appoint a Vice Chairman. The Declaration of Acceptance of Office to be signed and a Register of Interests to be received

**046/21** All councillors will receive their Register of Interests and Declaration of Acceptance to be completed

**047/21** To co-opt Andrew Boyt and Jon Martin as councillors. Register of Interests and Declaration of Acceptance to be completed

**048/21 Attendance and apologies;** To receive and accept any apologies

**049/21 Members Interests:** To record declarations of interest from members

**050/21 Minutes:**To approve minutes of the meeting dated 13th April 2021

**051/21 Working Parties;** To appoint representative to attend the following: (2020/21 positions noted)

* Neighbourhood Plan – Cllr Du Plessis
* Sportsfield Committee – Cllr Mordue & Cllr Martin
* North Marston Community Speed Watch – Cllr Martin
* Poors Piece & Clocklands – Cllr Martin & Cllr Symonds
* Playground Project completion– Cllr Du Plessis
* Wildlife Group – Cllr Hogbin-Mills (Due to the valuable role the wildlife group has in the village Cllr Hogbin-Mills will be the main point of contact for Trevor Jenkins who heads up this group)

**Outside Bodies;** To appoint representative to attend the following: (2020/21 positions noted)

* Village Hall Trustees (must be Chairman) - Cllr Mordue
* Community Board - Cllr Boyt
* North Bucks Parishes Planning Consortium - tbc
* Parish Liaison Meeting - tbc

**052/21 The under-mentioned council documents for 2021/2022** – to review the following:

Standing Orders, Financial Regulations, Complaints Procedure, Code of Conduct, Assets Register and Risk Register, Councils Procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998, Charity Policy, Equality Policy, Data Protection Policy, Data Retention Policy, Privacy Notice – councillors & public, death of a national senior figure protocol, emergency plan.

**053/21 Buckinghamshire Council**

* To receive an update report from Cllr Scott Raven

**054/21 Planning Applications**

 21/01380/ACL – Three Corners Piece Granborough Road

**055/21 Neighbourhood Plan:**

* To receive an update on the draft plan

**056/21 Environment :**

1. Highway**:**
* **40131558 White lines at Junction of Schorne Lane & Church Street**
* **40130662 Blocked drain High Street**
* **Blocked drain outside Valentine cottage Quainton Road logged again.**
* **40155993 Outside 7 High Street**

ii. **Hedges/Village Upkeep**

* To confirm the planting of a cherry tree outside 10 Granborough Road, inline with the other trees, post discussions with Cllr Symonds and the resident.

**057/21 Parish Action Plan/Projects:**

* **Playground** -
	1. Cllr Du Plessis to provide an update. Cllr Mordue to provide update on swing basket.
	2. Playground opening – 4th September 12.00-15.00 in line with Church Fete. To discuss the plan.
	3. To discuss the request from the village shop regarding toilet facilities
* **Website** – A sample format to be presented
* **Traffic Calming –** Proposals from NMCSW for low costs speed solutions to be presented - Trevor Jenkins
* **Great British Spring Clean –** 5th June 9.30-11.30. To discuss a budget of £150 to be allocated to cover cost of litter pickers/hi-viz and gloves. These will be used by the village and the school.
* **Church Committee Request –** discuss planting bulbs of different colours on the green in front of the Red House in the shape of a crown for the Queen's Platinum Jubilee and also along the path to the Church within the Church grounds.
* **Pond –** To discuss ownership and process to ensure the pond is filled this summer
* **Village Hall Rentals** – To discuss the opening up of the hall for renting post pandemic
* **Land opposite 29 Quainton Road** – Discuss the plan to secure the PC boundary asap
* **Magazine** – To discuss the future of the magazine and the number of hits.

**058/21 Finance:**

* To discuss the quote from Terry Lynch

**Receipts and Payments of Accounts**

**The following will be paid for the Parish Council**

Clerk May salary £\*\*.\*\*, (incl 8 hours May magazine) no VAT included

Clerk April expenses £87.61, £3.12 VAT included

Lynch Garden Services £805.00, no VAT included

BMKALC subs £129.89, no VAT included

Glasdon UK Limited £166.34, £27.72 VAT included

Habitat Aid £377.40, £62.90 included

PW Landscapes £7662.00, £1277.00 VAT included

Bucks Council Precept (£15,000)

Wetland Plants £88.82, £14.80 VAT included

Bucks Council devolution (£1847.00)

Kompan £3228.91, total VAT for kompan inv 234102 £2348.67

**The following will be paid for the Village Hall**

Emma Lynch (18.04.2021-24.04.2021) £50.00, no VAT included

Lynch Garden services £60.00, no VAT included

P.R.A Randles £285.00, no VAT included

E.On electricity Schorne Room (01.03.2021-06.04.2021) £28.35, £1.35 VAT included

E.On electricity VH (01.03.2021-06.04.2021) £43.81, £2.09 VAT included

**The following will be paid for the Sportsfield**

E.On electricity (17.03.2021-17.04.2021) £50.43, £2.40 VAT included

000699 100 club 1st prize £30.00, no VAT included

000700 100 club 2nd prize £20.00, no VAT included

000701 100 club 3rd prize £10.00, no VAT included

**059/21 Next Parish Council meeting:**

* There will be no Annual Village meeting on the 18th. All reports will be available on the website.
* June 8th 2021 Annual Parish Council at the Village Hall

 ***Rachel Callander - Parish Council Clerk***