**NOTICE OF MEETING**

**The Parish Council Meeting will be held at the *Village Hall***

**Tuesday 8th June 2021 at 8.00pm**

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**Open forum for Parishioners: (under adjournment) to include 100 Club Draw**

**060/21 Attendance and apologies;** To receive and accept any apologies

**061/21 Members Interests:** To record declarations of interest from members

**062/21 Minutes:**To approve minutes of the meeting dated 11th May 2021

**063/21 Buckinghamshire Council**

* To receive an update report from Cllr Phil Gomm

**064/21 Planning Applications**

* 21/01716/APP – 3 Quainton Road – 2 storey side ext & front porch
* 21/00198/APP – To acknowledge that the heritage report pre dated the date of submission. Clerk to update councillors on the Planning department response.

**065/21 Neighbourhood Plan:**

* To receive an update on the draft plan

**066/21 Environment :**

1. Highway**:**
* **40131558 White lines at Junction of Schorne Lane & Church Street**
* **40130662 Blocked drain High Street**
* **Blocked drain outside Valentine cottage Quainton Road logged again.**
* **40155993 Outside 7 High Street**
1. **Hedges/Village Upkeep**
* To review Elmers Meadow Tree quotes
* To review the village grass cutting/hedge quote
* To discuss new pond sign by Marstonfields

**067/21 Parish Action Plan/Projects:**

* **Playground** -
	1. Playground maintenance group to provide an update on the ROSPA actions
	2. Playground opening – 4th September 12.00-15.00 in line with Church event. To discuss the plan.
* **Councillor responsibilities –** to review & re allocate
* **Pond –** update from Trevor Jenkins on the pond plan

update from Cllr Mordue on the filling of the pond

**068/21 Finance:**

* To minute the approval of the BHIB Insurance for a 3 year contract with Aviva at £1225/yr
* To sign the 2020/21 Annual Governance and Accountability Return

**Receipts and Payments of Accounts**

**The following will be paid for the Parish Council**

Clerk May salary £\*\*.\*\*, (incl 8 hours May magazine) no VAT included

Clerk April expenses £320.89, £28.47 VAT included

Cllr Mordue expenses £1064.94, £177.49 VAT included

E.on electricity £163.58, £7.79 VAT included

BHIB Councils Insurance £1225.86, no VAT included

ROSPA Play Safety £160.20, £26.70 VAT included

Defib Store £41.00, £8.20 VAT included

More Solutions £72.00, £12.00 VAT included

**The following will be paid for the Village Hall**

E.On electricity Schorne Room (06.04.2021-08.05.2021) £19.24, £0.92 VAT included

E.On electricity VH 06.04.2021-08.05.2021) £33.33, £1.59 VAT included

Wave water £153.34, no VAT included

**The following will be paid for the Sportsfield**

E.On electricity (17.04.2021-17.05.2021) £51.17, £2.44 VAT included

Lanes Landscape Contractors £560.51, £93.42 VAT included

Wave water £16.98, no VAT included

000702 100 club 1st prize £30.00, no VAT included

000703 100 club 2nd prize £20.00, no VAT included

000704 100 club 3rd prize £10.00, no VAT included

**069/21 Next Parish Council meeting:**

* July 13th 2021 Parish Council at the Village Hall

 ***Rachel Callander - Parish Council Clerk***