# **Minutes of the North Marston Parish Council Meeting at the Village Hall**

# **Tuesday 8th February 2022 at 8.00pm**

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**Attendees:** Cllr Mordue, Cllr Symonds, Cllr Newman, Cllr Martin, Cllr Du Plessis

Cllr Gomm, Clerk Rachel Callander & 5 members of the public

**100 Club February Draw:** 1st prize 78 Val York, 2nd prize 35 Stuart Lane, 3rd prize 11 Rachael Blackburn

**12/22 Attendance and apologies;** None

**13/22 Members Interests:** Cllr Newman 19/33 point 3

**14/22 Minutes:** Approved minutes of the meeting dated 11th January 2022

**15/22 Planning Applications:**

* Approved 22/00278/APP – 3 School Hill

Comments: off street parking has already been created to replace the parking space that will be lost

with the planning application.

**16/22 Buckinghamshire Council**

* Cllr Phil Gomm reported that the Full Council will meet in 2 weeks to discuss budgets for all areas.

**17/22 Neighbourhood Plan:**

The pre-submission consultation period ended on February 9th and the Steering Group will agree any alterations that need to be made to the Draft Plan. Residents’ representations received to date have been very largely positive and residents attended the Drop-in Session held at the Wesley Centre on February 3.

The Final Plan will be ready for submission to Buckinghamshire Council at or near the beginning of March. The text of the Final Plan to be circulated to councillors for information prior to submission to the county.

Buckinghamshire have a nominal 6 weeks to review the Plan internally and make any comments or recommendations before they submit it to an independent Examiner.

Buckinghamshire will then undertake a final review of the North Marston Plan to take account of the Examiner’s comments and set a date for a parish referendum when residents can vote to accept or reject the Plan. A majority of 50% +1 of residents voting is required to “make” the Plan and formalise its contents.

The referendum will be held at least 4/5 months from now.

**18/22 Environment :**

 Highway**:** No action received on the following:

**40131558 White lines at Junction of Schorne Lane & Church Street**

40132835 drain cover broken 71 Quainton road still broken

40180122 57 Portway drain

40180092 Between 1-7 Church street – footpath/pavement – Cllr Gomm to review

40184085 Drain near kerb 47 High Street

47 High Street (drain) and pothole 49 Portway will be added onto the March agenda.

Bridge – Path NMA/4/5 (web ref 220130863/int ref 96454) reported to Bucks Right of way – no update

**19/22 Parish Action Plan/Projects:**

1. **Draft Environmental Policy –** Resolved and signed off

Carbon Literacy Project: Joey Coombs outlined the project to the Parish Council, Cllr Boyt showed interest in attending the Parish Council Course in 4-6 weeks and Cllr Hogbin-Mills to attend the talk on Climate Change on March 3rd. Joey to follow up with the Councillors after the meeting. Cllr Gomm suggested possible funds from the Community Board.

1. **Playground** -
* Ongoing:There was no update from Kompan on the playground equipment, Cllr Du Plessis to contact Kompan. No update on the Pagoda water damage or the roundabout, Cllr Mordue to follow up. Cllr Boyt to review the Zip wire maintenance. All areas to be followed up for March meeting.
* Resolved: Path from the playground to Quainton Road - Wild Sage has completed a great job.
1. **Registry of common Land-**

Ongoing: Mr Newman outlined the proposal as suggested by his solicitor to obtain a ‘caution of easement’ for the piece of unregistered common land in front of the Pilgrim Pub, prior to the Parish Council registering the common land on the High Street. Once the Parish Council has decided to register all unregistered common land an easement will be allowed for the Pilgrim Pub to continue to use this land.

Prior to the March meeting the PC will recheck the status of the land with BC and Highways. In the March meeting a decision will be made of the way forward with all proposals in writing from Solicitors/BC etc

1. **Street Lighting** – Resolved:The quotes from Sparkx and Forde & McHugh were discussed. Altitude Services and Focus Construction declined to quote. A vote went in favour of Sparkx to be the new contactor for the village. Clerk to contact Sparkx
2. **Street Scene** – Resolved: The School Hill sign will be mended and the Marston Fields street sign replaced at no cost to the Parish Council in the next month.
3. **Grass Cutting & verges** – Resolved: Quotes from RTM and Blades Turfcare were reviewed for the grass areas/verges/rewilding project for 2022/23. Lynch Garden Services opted to quote for the grass areas only. The Councillors felt one contractor should maintain all the grass/verge cutting and voted for Blades Turfcare to be this contractor effective from 1st April 2022 tbc
4. **Land down Quainton Road –** Ongoing**:** CAD data has been purchased to define the boundary between the Parish Barn and the common land next door. Cllr Mordue to review the Commons Registration Act 1965 point 3: land containing 0.1 acres known as the Parish Barn. Cllr Mordue to measure the land and in the March meeting a decision as to the location of the fence will be taken. The Environmental BC Team are now involved in ascertaining to whom this common land is registered.
5. **Jubilee** – Resolved: A street party will be organised for the 5th June, Cllr Mordue to send a note out to ask for volunteers to help organise the event.
6. **Village Hall:**
	1. External light over car park – Resolved: Quote of £225 from Ian Carnell approved
	2. Replacement of VH broken window – Resolved – Lynch Garden services to pay £80.00
	3. Village Hall Fire door quote – Resolved – Mended at no cost this time by Mcleans Glass (part of Double Glazing Buckinghamshire who installed it). This is a fire door and should not be used on a frequent basis. Cllr Mordue to purchase a ‘emergency door only’ sign.
	4. Church’s Fire safety check – Cllr Mordue to check the fire extinguishers and replace those out of date. Church’s Fire to do inspection – Cllr Mordue to organise.
	5. Oil tank indicator – Resolved: Cllr Mordue to purchase and set up an indicator.
7. **Sportsfield hedge** – Resolved: AJ North Construction cut the hedge in January 2022

**20/22 Finance:**

* Resolved: 2022/23 budgets following the meeting 18th January 2021 were signed off
* Resolved: Village Hall revised rental charges were signed off
* Resolved: The Wild Aylesbury Vale Project Grant of £475 from the Winslow and Villages Community Board was discussed and agreed to purchase the allocated items. Cllr Du-Plessis and Cllr Hogbin-Mills to take project forward.
* Resolved: Acknowledged transfer of £130 to NM school for the grant allocation 2020/21
* Resolved: Agreed to renew the Parish Online subscription £75.00 + VAT due 21st February 2022
* Resolved: Acknowledged the renewal of McAfee for 2 years £64.99
* Resolved: Acknowledged the devolution agreement for 2022/23 has been signed and returned
* Resolved: Agreed that all grant allocations from the Parish Council to the community groups must be invoiced and paid within the financial year the grant is awarded

**Receipts and Payments of Accounts**

**The following will be paid for the Parish Council**

Clerk January salary £\*\*.\*\* no VAT included

Clerk January expenses £120.32, £4.70 VAT included

AJ North Construction (SF hedge) £84.00, £14.00 VAT included

Parish Online £81.00, £13.50 VAT included to be discussed

Wild Sage (path) £600.00, no VAT included

**The following will be paid for the Village Hall**

Refund to Monday club due to Covid: £48.00, no VAT included

DD: E.on Next Schorne Room ( 01.12.2021-31.12.2021) £27.26, £1.30 VAT included

Emma Lynch (08.01.2022-29.01.2022) £100.00, no VAT included

P.R.A Randles £91.00, no VAT included

**The following will be paid for the Sportsfield**

Lane’s Landscaping (outfield) £173.88, £28.98 VAT included

DD: E.on Next SF( 01.12.2021-31.12.2021) £66.27, £3.16 VAT included

JR Plumbing & Heating (SF) £84.00, £14.00 VAT included

Oakpark alarms (01.03.2022-28.02.2023) £148.80, £24.80 VAT included

000726 100 club 1st prize £30.00, no VAT included

000727 100 club 2nd prize £20.00, no VAT included

000728 100 club 3rd prize £10.00, no VAT included

**21/22** **Consultations circulated**

* Buckinghamshire Local Heritage Listing – 18.01.2022

**22/22 AOB**:

* Resolved: The Clerk responsibilities will be allocated to Councillors whilst a new clerk is appointed. Cllr Hogbin-Mills offered to do the minutes until a new clerk is appointed.
* Resolved: Agreed that the current clerk will complete the audit and record hours for payment. Cllr Mordue thanked the Clerk for all the work over the last 5 years

**23/22 Next Parish Council meeting:**

* March 8th at 8pm in the Village Hall

 ***Rachel Callander - Parish Council Clerk***