# **Minutes of the North Marston Parish Council AGM**

# **Tuesday 10th May 2022**

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**Attendees:** Cllr Mordue, Cllr Symonds, Cllr Newman, Cllr Du Plessis, Cllr Hogbin-Mills, Cllr Boyt, Cllr Gomm, Clerk Jan Roffe & 3 members of the public

**May 100 Club Draw** - 1st prize No.22 Graham Jenner, 2nd prize No.3 Lee Langston, 3rd prize No.21 Jon and Angela Martin

**44/22** Ian Mordue was elected as Chairman, proposed by Cllr Boyt and seconded by Cllr Du Plessis, and received and signed the Declaration of Acceptance of Office.

**45/22** There were no nominations for Vice Chairman. Cllr Symonds agreed to be available to deputise for the Chairman as necessary.

**46/22** All councillors received and signed the Declaration of Acceptance of Office and will receive the Register of Pecuniary Interests to update by the next meeting on 14th June.

**47/22 Apologies:** Apologies were received from Cllr Martin

**48/22 Members’ Interests** – There were no declarations of interest

**ADJOURNMENT FOR THE PUBLIC TO RAISE MATTERS**

A short presentation was made to the outgoing Clerk and thanks given for all her hard work and commitment for the five years she served as Parish Clerk.

* Concerns were raised that the footpath that goes diagonally across Church Green, (opposite 47 Quainton Road) has been fenced off and the style not replaced for the past three weeks. Cllr Gomm offered to follow up and write/speak to the landowner to confirm that the style will be re-instated and request that it be dog friendly, aligned to the other ‘kissing’ gates on the path.
* One of the signs in the play area should be moved away from the main signage so as not to detract from it. Cllr Mordue offerred to move it.
* Speeding through the village continues and a short discussion took place about additional measures the Parish Council might consider in the future.

**49/22 Minutes:** The Minutes of the meeting dated 12th April 2022 were approved.

**50/22 The under-mentioned council documents for 2022/2023** have not changed.

Standing Orders, Financial Regulations, Complaints Procedure, Code of Conduct, Assets Register and Risk Register, Councils Procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998, Charity Policy, Equality Policy, Data Protection Policy, Data Retention Policy, Privacy Notice – councillors & public.

**51/22 Working Groups:** The following councillors were appointed

* Neighbourhood Plan – Cllr Du Plessis (to assist Michael Lane, Chair of the Steering Group)
* Sportsfield Committee – Cllr Mordue & Cllr Martin
* North Marston Community Speed Watch – Cllr Symonds, Cllr Martin and Cllr Mordue
* Poors Piece & Clocklands – Cllr Martin & Cllr Symonds
* Playground upkeep & maintenance – Cllr Newman
* Wildlife Group – Cllr Hogbin-Mills

**52/22 Outside Bodies;** The following representatives were elected:

* Village Hall Trustees (must be Chairman) - Cllr Mordue
* Village Hall Committee (to be reinstated) – Cllr Boyt
* Community Board - Cllr Boyt
* North Bucks Parishes Planning Consortium – Cllr Mordue
* Planning Liaison – Cllr Boyt and Cllr Symonds
* Parish Liaison Meeting - Clerk to organise a rota to attend meetings

**53/22 Update from Buckinghamshire Council – Cllr Gomm**

* Next week Buckinghamshire Council will hold its AGM and elect a Leader, Chairman, Vice Chairman and Cabinet, so a few changes are possible.
* Cllr Gomm is monitoring speeding through the villages.
* It is an offence to park on a footway causing an obstruction for pedestrians and Cllr Gomm suggested that a notice to this affect be sent out to residents.
* The Road to Ruin festival is going ahead and a traffic management plan will be provided.
* Cllr Gomm advised that the question of the Common Land at Quainton Road is drawing to a conclusion but no further update at this time.

**54/22** **Neighbourhood Plan -** Michael Lane advised that:

* The final papers were submitted to Buckinghamshire Council on 20th April
* All documents have been accepted as meeting the legal requirements.
* All documents are now available to view on the North Marston Parish Council website.
* There is also a Facebook page has been designed by Michael.
* The Steering Group will now go into abeyance for the time being.

**55/22** **Planning Applications:**

* No objections - 22/01114/APP – 2 Church Street - front, side and rear extensions
* 22/01236/AGN – Dancers Farm - erection of agricultural building – this application has been refused by Planning under a technicality. The Parish Council agreed that it would likely have no objection to an open sided shelter, but that this would obviously have to be considered again when a new application has been submitted.
* No objections - 22/01255/APP – Rose Cottage, 29, Quainton Road - single storey front extension
* Covenanted land in Dudley Close pertaining to 20/02920/APP – the Chairman acknowledged receipt of a complaint about the Parish Council not objecting to this planning application when consulted in 2020 on the grounds that the land in question is covenanted back land.

**RESOLVED** that Cllr Mordue respond to the complainant to explain that Parish Council has no authority to intervene in matters regarding covenants. It is a private/Civil matter between the parties involved.

**56/22 Environment :**

Highway**:** There were no updates on the following:

**40131558 White lines at Junction of Schorne Lane & Church Street**

40132835 drain cover broken 71 Quainton Road still broken

40180122 57 Portway drain

40180092 Between 1-7 Church Street – footpath/pavement

40184085 Drain near kerb 47 High Street

Xx 49 Portway pot hole

* Cllr Boyt reported that there has recently been a serious sewerage block causing raw sewerage to flow along the ditch starting at Franklins corner. **RESOLVED** that Cllr Gomm would pick up on this urgently.
* It was also reported that the road along Carters Lane is collapsing (between Hogshaw junction and Blackgrove Road. **RESOLVED** Clerk to make sure that this is on Buckinghamshire Council’s radar.
* **Street Lighting**:
* **RESOLVED** to accept quotation for the repair of the light at the junction of Quainton Road and Dudley Close of £377.52 and Clerk to request work carried out.
* **RESOLVED** As Sparkx quotation so high, Clerk to seek another quote for the replacement of the lantern and bracket at Church Street.
* **Grass Cutting:**

The new contractor has done a second cut of the village verges. The verges are cut on a monthly basis and the second cut is much tidier than the first as there was not so much grass “debris” left to lay on top. To encourage wild flowers those growing out from under hedges will be left until they have finished flowering. There was a short discussion about the strimming of the ditch outside of 10A Portway. **RESOLVED:** Although the residents of 10A Portway maintain the verge themselves, Clerk to ask the contractor to strim the ditch at the front of the property.

* **Update on kerbing**:

**RESOLVED** following advice from the Community Board co-ordinator and Cllr Gomm the Parish Council accepted that the grant awarded for the kerbing at School Hill could **NOT** be used for the kerbing project in Church Street and that alternative funding would have to be sort and/or apply this year to the Community Board again.

* **The Regeneration of Marston Hill:**

**RESOLVED** that the Parish Council would support Cllr Gomm in his efforts towards the regeneration and tidy of this area.

* **Grant funding - Improving Safety on UK roads**:

The funding does not support applications for speed awareness technology or signage. **RESOLVED:** To seek alternative funding as soon as is practically possible.

**57/22 Parish Action Plan/Projects:**

1. **Playground**
* **Kompan have temporarily fixed the distance between the underside of the roundabout and the safety surface in preparation for the RoSPA inspection this month and are actively looking for a more permanent solution. RESOLVED Clerk to write to RoSPA to let them know that a temporary fix has been made by the manufacturer and Clerk to monitor progress.**
* **RESOLVED Cllr Mordue to purchase and fix a new basketball net.**
* **RESOLVED Clerk to order a new “No dogs permitted” sign for the gate to the play area.**
1. **Jubilee – RESOLVED the Parish Council, with assistance from Christina Hudson, to arrange a street party along the parallel road on High Street from the Village Green to the pub. Cllr Gomm advised that a road closure would not be necessary for this side road. It was also resolved to allocate £200 to Jubilee roundels for lampposts and bunting and £300 to food and refreshments – Total £500. (Please note that this was later revised to £100 for roundels and bunting and £400 to food and refreshments – Total remaining at £500).**
2. **Village Hall**
* **Plumbing issues with the end toilet appear to have been resolved.**
* **RESOLVED Cllr Mordue will purchase a new tap and fit it in the kitchen.**
* **RESOLVED: To re-imburse Terri Laciofano the full £36 Village Hall hire fee as there was no running water available in the kitchen on the date of her daughter’s birthday party.**
1. **Aylesbury Wild Vale Project**
* **RESOLVED Cllr Du Plessis to provide Cllr Mordue with a plan of the location sites for the 4x bat boxes and 4 x bug hotels around the Sportsfield and play area.**
* **RESOLVED Clerk to arrange collection of 2 large trees from Lindengate with Cllr Du Plessis.**
* **The two saplings from Rachel MacRobbie are no longer available.**
* **No update on pond signage/education insert**
1. **Sportsfield:**
* **Cllr Mordue to update at the next meeting following the Sportsfield AGM.**

**58/22 Finance:**

* **RESOLVED:** To reduce the balance of reserves held by allocating the following to future projects:

Future Village Hall building maintenance £13,000

Sportsfield drainage £14,600

Encouraging Wildlife Project £ 1,000

Bus shelter maintenance £ 1,000

**Total £29,600**

Leaving reserves within the permitted precept x2.

**Receipts and Payments of Accounts:**

**The following will be paid for the Village Hall**

Terri Laciofano party deposit refund £50.00, no VAT included

Laura Tanner party deposit refund £50.00, no VAT included

Emma Lynch, £75.00 (3/4/22-24/4/22), no VAT included

**The following will be paid for the Sportsfield**

Peter Butler – Expenses - £115.68, £11.24 VAT included

James Radcliffe – Expenses Fuel for Sports Field mower - £81.80, £11.69 VAT included

Peter Williams – Expenses for hire of roller for Sports Field (Paragon Tool Hire invoice paid by Peter) £176.78, £29.46 VAT included

e-on – Electricity supply - £120.93, £5.76 VAT included

000735 100 Club 1st prize £30.00, no VAT included

000736 100 Club 2nd prize £20.00, no VAT included

000737 100 Club 3rd prize £10.00, no VAT included

**The following has been paid for the Parish Council**

Clerk expenses SLCC/ILCA course/Qualification fee £144, £24 VAT included

**The following will be paid for the Parish Council**

Incoming Clerk April salary £\*\*.\*\* no VAT included

Clerk expenses - £165.61

BMKALC Annual Subscription £116.73

Blades Turf Care £915.90, £152.65 VAT included

BHIB/Aviva Annual Insurance £1,357.27

npower streetlighting - £172.88, £8.23 VAT included

e-on – Electricity supply to Schorne Room - £23.00, £1.10 Vat included

Lovells Fuels – oil for Village Hall delivered 22/4/22 - £456.75, £21.75 VAT included

Sparkx – VAT omitted from previous invoice - £606.03 VAT

**The following has been received by the Parish Council**

Buckinghamshire Council Precept £15,750.00 (1 of 2 instalments)

**59/22 To fix the dates and times of ordinary meetings of the Council for the ensuing year.**

Ordinary Parish Council meetings will continue to be held on the second Tuesday of every month (with the exception of August) at 8pm in the Village Hall.

**60/22 Date of the next meeting:**

* Annual Village Meeting will be held on Tuesday 17th May at 7.30pm in the Village Hall
* Next meeting of the Parish Council: Tuesday 14th June 2022 at 8pm in the Village Hall

***Jan Roffe, Clerk to North Marston Parish Council***