

North Marston Parish Council

Clerk to the council: Ms Jan Roffe - Email: clerk@northmarston.org or telephone 07933 624147

MINUTES OF THE MEETING OF NORTH MARSTON PARISH COUNCIL

Tuesday 14th March 2023 at 8.00pm in the Village Hall

26.23 PRESENT: Councillors I Mordue (Chairman), R Symonds, D Hogbin-Mills, K Du-Plessis, A Boyt, B Newman, Jan Roffe (Clerk) and Councillor Philip Gomm (Buckinghamshire Council) and seven members of the public.

APOLOGIES: Councillor J Martin

27.23 DECLARATIONS OF INTEREST

Item 30.23: Councillor Boyt declared an interest in planning application 23/00561/VRC as the new owner of the land.

Item 35.23 Councillor Symonds declared an interest in this item as a trustee of Poors Piece and Clocklands.

OPEN FORUM FOR PARISHIONERS to include the 100 Club Draw (under adjournment)

100 Club draw: 1st Prize No.19 Jo Radcliffe, 2nd Prize No 62, Jim Forsyth, 3rd Prize No 92, Kevin Ludlow.

28.23 MINUTES OF THE PREVIOUS MEETING

The minutes of the Parish Council meeting held on the 14th February 2023 were approved and signed.

29.23 BUCKINGHAMSHIRE COUNCIL

Councillor Phil Gomm, Buckinghamshire Council Councillor, updated the meeting with the following:

- (a) Buckinghamshire Council has set its budget for the forthcoming financial year. The budget for Social Care has been increased since the pandemic.
- (b) The new Highways contract with Balfour Beatty starts on 1st April.
- (c) The kerbing sets used for the School Hill Kerbing project are not in keeping with the Conservation Area and this has been taken up with the Area Technician by Councillor Gomm and by the Parish Council.
- (d) Potholes continue to be a huge problem throughout the County - please be patient as the new contractor carries out remedial work.
- (e) March 17th to 2nd April is the Big County Clear up. There may be some funding available for equipment and Councillor Gomm is looking into this. He commended the North Marston, Granborough and Oving Wombles (NAG-O Wombles) for their huge litter picking efforts.

30.23 PLANNING APPLICATIONS:

23/00540/APP – 4 Marston Fields Road North Marston Buckinghamshire MK18 3PF
Householder application for erection of detached annexe.

RESOLVED: The Parish Council agreed that the application submitted was incorrect as it stated that no trees would be removed. However, the orchard in the garden to the side of the property has already been removed. The applicant was asked to modify and resubmit the application. The Parish Council will ask for an extension to consider the application again once it has been re-submitted.

23/00561/VRC – Land adjoining Sewage Works in Quanton Road – removal of condition 2 (permitted by Mr C Linnell only) imposed by planning permission 05/02069/APP.

Councillor Boyt left the room during the discussion.

RESOLVED: The Parish Council had no objections to this application if the land continued to be used for the same purpose i.e., for the storage and renovation of tractors.

31.23 PLANNING FOR THE CORONATION EVENT:

Sunday 7th May 2023 1pm-3pm Coronation Big Lunch Street Party

The event co-ordinator, Christina Hutson, gave an update on the progress of the plans for the Coronation event. All is in hand and plans are progressing well:

- (a) The Clerk has applied for the Road Closure
- (b) Publicity leaflets about all the events planned in the village over the Coronation weekend had been printed and delivered to each household.
- (c) Wild flower seeds in red, white and blue flower seeds have been bought and each household in the village will receive a packet to commemorate the Coronation.
- (d) Volunteers are needed to help to decorate the High Street on Thursday 4th May from 7pm followed by a drink in The Pilgrim.
- (e) Volunteers are also needed to help on the day from 10am onwards to help carry and lay out tables and chairs and to cover and decorate the tables.
- (f) In case of rain, please contact Christina if you can bring a gazebo with you.
- (g) For catering and seating purposes all are asked to RSVP as soon as possible.

Contact: christina.hutson1@outlook.com or the Clerk at: northmarston@gmail.com

32.23 ENVIRONMENT

1. Highways

Updates on the following Highway items were received:

- (i) School Hill Kerbing Project – please see 29.23 (c) above.
- (ii) 220130863 The bridge at Crandon Farm has been replaced.

There were no other updates.

2. Street lighting:

RESOLVED: The Parish Council approved the quotation from SSE for a two-year contract to supply the power for the village street lights. The contract will start on 2nd April 2023 and saves almost £3k on the renewal quotation provided by nPower. Clerk to cancel the contract and direct debit with nPower.

3. MVAS

- (a) The latest data from the MVAS shows that there is still a speeding problem through the village.
- (b) The Parish Council discussed the quotations received for two additional MVAS signs, one for each end of the village.

RESOLVED: Clerk to apply for grant funding to purchase two solar charged MVAS signs from Elan City.

33.23 PARISH ACTION PLAN & PROJECTS

1. Village Hall

- (i) Purchase of audio-visual equipment

RESOLVED: Councillor Mordue to prepare a definitive specification based on the quotations received and to request final quotations.

- (ii) New tables and chairs for the Village Hall

RESOLVED: Approved that the Clerk order/purchase two trolleys and 36 folding chairs from Furniture at Work at a total cost of £3,206.40 (£534.30 VAT) and 2 x 6ft Gopak folding tables at a total cost of £266.40, (£44.40 VAT)

- (iii) To discuss/agree the purchase of a new 4ltr catering tea pot for events

RESOLVED: It was approved that the Clerk purchase a new catering tea pot for events at a cost of £20.82 exc VAT.

(iv) Oil monitor for the Village Hall oil tank.

RESOLVED: The purchase of an oil monitor to monitor the consumption of oil via a mobile app was approved at a cost of up to £110.00 and £35 per year thereafter for the app subscription.

2. Threshing Barn

Update: The recent snow has delayed the patching of the barn roof and the concreting of the corner post. The works will be carried out shortly.

3. Pond

(a) Purchase of an additional dog bin to be located at the pond and ongoing emptying costs.

RESOLVED: The purchase and installation of a new dog bin from Streetscene was approved at a cost of £347.52 and £70.10 per annum thereafter for it to be emptied 52 weeks per year.

(b) Parsnip pond tidy update

The pond tidy was delayed by the recent snowfall but will hopefully be carried out over the weekend on Saturday 18th March, weather permitting, by a group of local volunteers.

Any relevant updates on the following:

4. Aylesbury Wild Vale Project – no updates were received

5. Play Area – (i) The litter bin owned by Buckinghamshire Council has now been added to their list of bins to be emptied.

(ii) Councillor Newman has filled the potholes in the ground and has sanded off graffiti burnt into the wood at the pergola.

6. Sports field

The Lion Cubs (football club for the under 5's) wish to apply for funding from the Winslow and Villages Community Board but does not have a pre-requisite bank account. The Parish Council cannot legally hold funds on behalf of a third party. It was suggested that the Lion Cubs therefore apply for funding through the Sportsfield.

RESOLVED: Councillor Mordue will speak to the organiser of Lion Cubs to suggest this.

34.23 ADDITIONAL SALT BIN FOR SHOP AND GRANBOROUGH ROAD

RESOLVED: It was agreed that the Parish Council would purchase a 200-litre salt/grit bin for use by the Shop for the car park and pavement and also be responsible for keeping it filled with salt/grit. Further research on costs to be done by the Clerk.

35.23 POOR PIECE & CLOCKLANDS

(i) The Parish Council acknowledged that the trustees have withdrawn Andrew North's nomination as a trustee.

(ii) There have recently been some questions from the public regarding the purpose of the charity and its procedures. The Rev Petra Elsmore has agreed, on behalf of the trustees, to provide a document that can be uploaded on to the Parish Council website. It is hoped that this will answer any queries and publicise the charity more widely.

(iii) The defibrillator for the more remote end of Marstonfields has been purchased by the Parish Council with a kind donation from Mr and Mrs Tuckett. It will be the responsibility of the Parish Council to make sure that it, and the kit and pads, are kept ready for use.

36.23 DATE OF PARISH COUNCIL AGM & ANNUAL VILLAGE MEETING:

RESOLVED: It was agreed to hold both the Annual General Meeting of the Parish Council and the Annual Village Meeting on the same evening of **Tuesday 9th May** starting at the earlier time of 7.30pm and for tea and coffee to be served between the two meetings.

37.23 FINANCE

(a) Parish Devolution agreement

RESOLVED: The Parish Devolution agreement was agreed and signed. The Clerk to submit by the 18th March deadline.

(b) Appointment of Internal Auditor

RESOLVED: The Parish Council agreed the appointment of Roger King as the internal auditor and his request for a case of wine by way of payment.

(c) Approval of Asset Register (for 2022/23 audit)

RESOLVED: In light of purchases yet to be made and to be added to the register, the Parish Council will review the document again before the next meeting, ready for audit.

(d) Small grants scheme update

The Clerk had written to the local village groups and societies on 14th February informing them that £950.00 is available to distribute as small grants this year and that the application deadline is 31st March. Only one application from the 1st Granborough Scouts has been received so far.

RESOLVED: The Clerk to send a reminder email out to all groups.

RECEIPTS AND PAYMENTS OF ACCOUNTS

Parish Council

Receipts on behalf of the Parish Council

Tuckett Farms – donation for defibrillator for Marstonfields - £1,388.00

Payments made on behalf of the Parish Council

DAB Graphics – Pond habitat information board - £330.00 (£55.00 VAT)

Defibstore - £1,665.60, (£277.60 VAT)

Buckingham Council – dog waste bin collection contract 2023/24 - £725.00 (£120.83 VAT)

nPower – streetlighting 1st-31st January 2023 by DD - £185.03, (£8.81 VAT)

Microsoft subscription - £59.99, (£10.00 VAT)

Payments to be made on behalf of the Parish Council

Clerk's salary £***. **, no VAT included

Clerk's office reimbursement, consumables, and expenses £40.07, (£1.08 VAT)

Blades Turf Care – Grass cutting – February - £915.90, (£152.65 VAT)

John Spargo – Phillips Print invoice paid by John - for Facebook Waverers booklet printing - £98.66 No VAT

nPower – Street lighting 1st-28th February '23 - £163.85, (£7.80 VAT)

(TSB/HP Instant Ink UK – bank authorisation charge for change of payment details - £1.00 still pending)

Village Hall

Payments received on behalf of the Village Hall

Buckinghamshire Council – hire of Schorne Room for Referendum - £250.00

Amanda Burton – hire of hall for child's party 2nd April - £75.00 (inc £50 deposit)

Genevieve Lovelock – hire of hall for child's party 26th February - £84.00 (exc deposit paid by cheque)

Katherine Du-Plessis – hire of hall for child's party 18th March - £78.00 (inc £50 deposit) No VAT

James Garvey – hire of Schorne Room 11th March for a two-hour meeting - £12.00 (no VAT)

Payments made on behalf of the Village Hall

Wave/Anglian Water – 9th Nov '22 to 8th Feb '23 - £65.87 No VAT

Payments to be made on behalf of the Village Hall

Emma Lynch – VH cleaning – 1 Feb – 28 Feb - £75.00, no VAT

Sports Field

Payments received on behalf of the Sportsfield

Gov. Alternative Fuel grant payment - £150.00 (no VAT)

North Marston & Granborough Cricket Club – hire of pavilion and field for 2022/23 - £1,200, No VAT
(100 Club subscriptions received totalling £1,500)

Payments made on behalf of the Sportsfield

Anglian/Wave Water – 9th Nov '22 to 8th Feb '23 - £242.76 (no VAT)

E-on Next – Electricity Pavilion 1st Feb to 28th Feb £125.50, (£5.98 VAT) (In credit because of Alternative Fuel Grant. The account is therefore £24.50 in credit after the February payment).

Payments to be made on behalf of the Sportsfield

000769 100 Club First Prize January Draw - £30.00, no VAT

000770 100 Club Second Prize January Draw - £20.00, no VAT

000771 100 Club Third Prize January Draw - £10.00, no VAT

Lane's Landscape – line marking and repair of mower and service roller - £350.60 (£2.60 VAT)

Homefix Building and Maintenance – Extend steps at sports field - £1,795.20 (£299.20 VAT)

Oakpark Alarms – maintenance of intruder alarm at sports field pavilion - £157.20 (£26.20 VAT)

38.23 MEETING DATES:

- The next meeting of the Parish Council will be held on **Tuesday 11th April 2023** at 8pm in the Village Hall.

Jan Roffe

(Jan Roffe, Clerk to North Marston Parish Council)