

North Marston Parish Council

Clerk to the council: Ms Jan Roffe - Email: clerk@northmarston.org or telephone 07933 624147

PUBLIC NOTICE

Tuesday 11th September 2023 at 7.30pm in the Village Hall

To: Councillors I Mordue (Chairman), A Boyt (Vice Chairman), D Hogbin-Mills, K Du-Plessis, B Newman, C Hutson and C Smythe

You are hereby summoned to attend the above meeting of North Marston Parish Council for the purpose of transacting the following business. Please note the earlier time of 7.30pm for the closed session. Members of the Public/Press are welcome to attend but will be excluded from the closed sessions.

AGENDA

98/23 Apologies: To receive apologies for absence.

99/23 Members Interests: To record declarations of interest from Members.

100/23 Motion Closed Session: To resolve to exclude the Public and Press from the meeting to be given an update by Councillor Gomm regarding a sensitive land issue.

Open forum for Parishioners: (under adjournment – 15 minutes) to include 100 Club Draws for August and September 2023.

101/23 Minutes: (i) To approve minutes of the Parish Council Meeting held on 11th July 2023. (Circulated)
(ii) To approve the minutes of the extraordinary Parish Council meeting held on 25th July 2023. (Circulated)

102/23 Buckinghamshire Council: To receive a report from Councillor Phil Gomm

103/23 Planning Applications:

There have been no Planning application notifications received since the last meeting.

104/23 Appeal update:

APP/J0405/W/23/3316735 (Planning application 22/04222/APP) 10, Portway, North Marston, MK18 3PL.

105/23 To receive updates and discuss actions on the following matters:

Environment

1. Highway:

- (i) Fix My Street issues resolved (Councillor Smythe)
- (ii) Fix My Street new issues (Councillor Smythe)
- (iii) To discuss correspondence received from Buckinghamshire Councillor Peter Cooper regarding a 20mph speed limit and agree a response. (Circulated).

2. Grass and hedges: (i) Update Footpath No. 4 (Gibbings Close/Elmers Meadow) (ii) Elmers Meadow hedge (iii) Cutting of SF hedge inside **and** out along Granborough Road. (iv) Update Portway footpath and need to clear sprayed weeds.

3. Parking: (i) To discuss issues and possible car park solutions.

- (ii) Pamphlet and distribution (Councillor Smythe)

106/23 Parish Action Plan/Projects: To discuss and/or receive any relevant updates on the following:

- 1. Playground:** Update on cap for basket swing and any other relevant updates (Clerk)

2. Provision for teenagers:

- (i) Update on grant funding for a Teqball table through Winslow and Villages Community Board (Clerk).
- (ii) Any other relevant updates (Councillor Hogbin-Mills).

3. Village Hall and car park:

- (i) To discuss the requirements and agree responsibilities to progress the purchase and installation of an audio-visual system for the Village Hall.
- (ii) To discuss and agree on remedial action to stop the build-up of water at the bottom of the shop ramp (quotations previously circulated).
- (iii) To discuss advertising for a new cleaner for the Village Hall.

4. Village Pond and Parsnip Pond

- (a) To discuss the continuing need for volunteers to remove blanket weed from the village pond and the cutting back and removal of overgrown vegetation at the back of Parsnip Pond.

5. Village gates cleaning: To receive an update (Clerk)

6. Aylesbury Wild Vale Project

- (i) To agree the areas to be cultivated and whether costs can be justified.
- (ii) Tree Giveaway trial scheme in Buckinghamshire (Councillor Hogbin-Mills) (Circulated)

7. Hay Barn: Update on the temporary shoring up with a concrete pillar (Councillor Boyt)

8. Defibrillators: To receive an update, including the immediate need for new pads for the defibrillator located at the Village Hall and permission for Clerk to purchase pads and batteries as required and notified by Councillor Hutson (see 108/23).

9. MVAS: (i) To receive an update on the new MVAS in Quainton Road, Buckinghamshire Council policy and agree any actions necessary.

10. Sportsfield:

- (i) To discuss and agree on next steps and agree responsibilities to progress the project to have a new streetlight installed opposite the SF entrance gate.
- (ii) To receive any other relevant updates, (Councillor Mordue)

107/23 Poors Piece and Clocklands: To verify the election of Mr J C Martin and Mr R N Symonds as Trustees of the Poors Piece and Clocklands Charity.

108/23 Finance:

1. To approve the accounts April to end August 2023. (Circulated)
2. To acknowledge and minute the completion of the External Assurance Review/Audit.
3. To agree the purchase of a new laptop for Parish Clerk's use.
4. To agree the process for checking invoices and which councillor to take on this responsibility.
5. To approve expenditure by the Clerk of up to £65.00 on Medisave Adult defibrillator pads for the VH defibrillator and up to £450.00 for a spare battery plus post and packing/delivery costs (Councillor Hutson).
6. To approve expenditure of £420.00, no VAT, on bespoke BMKALC councillor training for new and existing councillors.
7. To approve the following receipts and payments:

Receipts and Payments of Accounts

Parish Council

Payments made on behalf of the Parish Council

Clerks Salary – July - £***.**, no VAT

Clerk's expenses – July - office allowance - £26.00 no VAT

Blades Turf Care - July grass cutting - £915.90, £152.65 VAT

Blades TurfCare – selective herbicide play park - £216.00, £36.00 VAT

Tesco Mobile – Parish 'phone contract July - £7.50, no VAT

Safelincs - paediatric defib pads - £111.18, £18.53 VAT
PRA Randles - clean bus shelters and gates and remove bench - £345.00, no VAT
HP Instant Ink – printer ink contract July - £4.49, £0.75 VAT
1st Granborough Scouts – donation award - £400.00, no VAT
North Marston EEC – donation award - £275.00, no VAT
Amazon – AAA batteries for defibrillator cabinet lights - £19.99
Buckinghamshire Council – pond dog bin and installation - £347.52, no VAT

Payments to be paid on behalf of the Parish Council

Clerks Salary – August - £***.**, no VAT
Clerk's expenses – August - office allowance - £26.00 no VAT
PKF Littlejohn Audit fees 2022/23 - £378.00, £63.00 VAT

Payments received on behalf of the Parish Council

None received

Village Hall

Payments made on behalf of the Village Hall

Village Hall and pond hedge cutting - £190.00, £38.00 VAT
E-on Next – Schorne Room electricity - £27.11, £1.29 VAT
Wave Anglian Water – 9th May to 4th August 23 - £98.04, no VAT
PRA Randles – VH flue guard and installation - £25.00, no VAT

Payments received on behalf of the Village Hall

Schorne Pre-School – Summer Term hire of hall - £2,386.32, no VAT
James Garey – Schorne Room hire - £15.00, no VAT
Ivor Pordage – balance for hire of VH for wedding reception - £140.00 no VAT
Emma Ehren – hire of VH for Zumba Summer Term - £168.00, no VAT

Payments to be made on behalf of the Village Hall

Ivor Pordage – Deposit refund for wedding reception on 2nd September - £100.00, no VAT
Jane Wolfenden – Deposit refund hire of hall for a child's party on 9th September, £50.00 no VAT
Emma Lynch – Hall cleaning June/July and 1st and 4th September - £225, no VAT

Sports Field

Payments made on behalf of the Sportsfield

E-on Next – Electricity 1st - 31st July 23 - £62.45, £2.97 VAT
Oakpark Alarms – maintenance - £157.20, no VAT
Lane Landscaping – materials - £466.21, £57.70 VAT
Blades Turfcare – selective herbicide SF - £540, £90.00 VAT
Rebecca Parker – SF pavilion cleaning July - £82.50, no VAT
Rebecca Parker – SF pavilion cleaning August - £67.50, no VAT

Payments to be made on behalf of the Sportsfield

James Radcliffe – mower fuel - £27.35, £4.56 VAT
000784 100 Club 1st prize August draw, £30.00, no VAT
000785 100 Club 2nd prize August draw, £20.00, no VAT
000786 100 Club 3rd prize August draw, £10.00, no VAT
000787 100 Club 1st Prize September draw, £30.00 no VAT
000788 100 Club 2nd Prize September draw, £20.00, no VAT
000789 100 Club 3rd Prize, September draw, £10.00, no VAT

Payments received on behalf of the Sportsfield

North Marston and Granborough Cricket Club – donation for nets - £224.00, no VAT

109/23 Items for the next agenda. To raise any items for the next agenda.

110/23 Councillor Training:

To ratify expenditure of £agree expenditureA Councillor Training session on The Philosophy and Remit of Parish Councils will take place on Wednesday 27th September 2023 from 6.30pm in the Village Hall.

111/23 Date of the next meeting

The next meeting of the Parish Council will be held on Tuesday 10th October 2023 at 8pm in the Village Hall

112/23 Motion Closed Session: To resolve to exclude the Public and Press from the meeting to hold a further closed session to discuss and agree any actions regarding a sensitive land issue.

*Jan Roffe, Clerk to North Marston Parish Council
7th September 2023*